

## Revised

### Capital Equipment Needs Assessment Committee 7/13/2016

#### Attendees

- Bob West
- Barbra Roland
- Don Bennett
- Rick Lothrop
- Jason Walter
- Bud French
- Andrew Ward
- Bob Lenox
- Absent
  - Phil Castelli
  - Gary Robinson
  - John Bunce

Meeting called to order at 7:07 PM

Bob L. opened the meeting by thanking everyone for attending.

He explained that the purpose of this committee was to work with the fire department in understanding what the needs of the fire department are and To be able to apply for grants in-order to meet those needs. Furthermore to Acknowledge and to expand on the work the adhoc committee was doing.

The questioned was raised as to what authority Bob has as well by whom.

It was explained to the committee that the selectman appointed Bob L and that this committee was more than an adhoc committee and that each member will have to be approved by the selectmen. This discussion continued in length for some time and was compared to the Nelson Road Equipment Committee which is elected rather than appointed. Bob L. stated that it is his understanding that the selectmen have the authority to appoint members and that in the future the selectmen may be appointing members to the road equipment committee as well at their discretion. Furthermore Bob L. stated that this is not his committee but a committee to work with the fire department in the best interest for the Town and that he personally has no agenda other than saving money and applying for grants if possible.

The question was raised about grant monies and what strings are attached. Bob L. gave a handout for the members to share and explained the overall process:

- 1-Have to have a DUNS Number
- 2-Have to have a "SAMS" Number
- 3-Have to have a FIN Number

4-Apply for the grant online

## **Capital Equipment Needs Assessment Committee 7/13/2016 continued**

5-Be prepared to have Town's cost share.

A-Towns cost share would be 5% of total project for a community of our size.

6-Be ready to go to bid if approved.

7-Be able to close the grant within one year

Much discussion regarding the grant process and timing.

A-The deadline for 2016 at this time is November 11, 2016 5pm.

B-This could be extended by Homeland Security.

C-Best if we could work together for possibly applying in 2017

Question was raised on how we can work together when the Fire Chief received a certified letter today for not attending a meeting that was just now happening. Bob L. explained that he has no knowledge of any letter from the Attorney or the selectmen and that he is trying have a committee so that productive dialog can occur in-order to do what's best for the community. This topic became very emotional and heated as no knowledge of the letter was known until it was just brought up and that no one in the room could speak on behalf of the selectmen.

Question was raised on why should we waste our time if the selectmen will just disregard any recommendation this committee makes. Bob L. explained that as a committee working on behalf of the Town and that it is the voters that would have the final say. That the selectmen could ignore any recommendations but as a committee we have some authority and could petition the Town warrant if it came down to that. Much discussion on this and the working relationship between the fire department and the selectmen.

8-Bud French offered his willingness to work together, to help in anyway with grant creation and submission

**Next Meetings September 27, 2016 7pm**

**Motion to adjourn at 8:22 PM, all in favor**

Respectfully Submitted.  
Bob Lenox

**Capital Equipment Needs Assessment Committee 7/13/2016**

**Comments or Corrections:** \_\_\_\_\_

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**Date signed 9/27**

- Bob West \_\_\_\_\_
- Barbara Roland \_\_\_\_\_
- Don Bennett \_\_\_\_\_
- Rick Lothrop \_\_\_\_\_
- Jason Walter \_\_\_\_\_
- Bud French \_\_\_\_\_
- Andrew Ward \_\_\_\_\_
- Bob Lenox \_\_\_\_\_