

# Nelson Town Buildings Committee

## 7/8/13

### Attendees

- Dave
- Susan
- Sandy
- Rob
- Lisa
- Russ
- Tom
- Bob
- Absent
  - Eric
  - Mike

### New Action Items

- Rob
  - Pick up 2 paper copies of the proposals on Thursday afternoon July 18th
- Lisa
  - Send out the summary of the public meetings input from last year
  - Get the email address list from Edie
  - Post mailing list of Architects on the Town web site.
- Tom
  - Make a spreadsheet that you can fill out during the 7/22 meeting

### Meeting called to order at 6 PM

### Approval of last week's minutes

- Russ moves to accept, Rob seconds, all in favor

### Discussion of how to work with the Proposals that will come in in July 18th

- Edie will forward electronic versions of the proposals to Lisa as they come out. Lisa will forward to the list and update the spreadsheet with Firm name.

- A few of us plan to use paper copies of the proposals for review.
  - Russ, Rob and Sandy are interested in paper
  - Rob will pick up 2 paper sets on Thursday evening. Contact Rob if you want one.

## **Criteria**

- We updated the selection criteria for proposals.

## **Motion to adjourn at 6:45 PM, all in favor**

## **Next Meetings**

- Monday July 22 at 6 pm
  - Select 3–5 architects to interview on Friday July 26
- Friday July 26th all day
  - architect interviews
- Monday July 29 at 6 pm
  - Recommend architect to Selectboard