

## Nelson Town Buildings Committee, November 11, 2013

### Attendees

- David
- Russ
- Lisa
- Bert
- Susan
- Maury
- Bob
- Absent
  - Rob
  - Sandy

### Action Items

- Lisa
  - Do the marketing for the Dec 7 meeting
  - Get drawings (TBD) blown up at Staples for Dec. 7 meeting
  - Contact LCHIP about possible increase of scope (roof) and question about concrete against the rubble foundation.
  - Find the architect Q&A that we developed and send to the group in prep for the CM Interviews.
- Dave
  - Get contract from Paul for Jeff Trexler roof work
  - Push back with Paul about full concrete floor in crawl space.
  - Arrange time onsite for Paul and Fred from Historic Harrisville, sharing expertise about water mitigation and foundation repair for buildings of this era and on this geology.
    - Russ, Bert, Dave want to attend
  - Tell Paul we are not willing to spend many thousands in order to have a smaller storage room in Town Hall, we go with his recommendation.
  - Ask Paul to attend the public session on Dec. 7th at 11 AM
  - Install your rackometer in time for the Dec. 7th meeting
  - Ask Edie to begin telling Town Hall renters that the hall may not be available after April 15th
- Susan
  - Tell Joy Birdsey that the Town Hall may not be available at auction time if it is scheduled for later than mid-April.

### MINUTES

#### Meeting called to order at 6 PM

**Motion to approve the minutes of 11/04/13 by Bert, second by Russ. All in favor.**

**RFP for Construction Management has been distributed, CMs to work on contingency basis**

## **Update from Town Architect, review of preliminary drawings**

### **Discussion of working with Historic Harrisville**

#### **Public Meeting on December 7th**

- 11 AM, Town Hall
- Agenda
  - We're presenting the options so far
  - We see this as Paul's program
    - Communicate the Priority List
    - We need to communicate the racking and tilting issue
      - Dave has his rackometer and will install it
      - Can Jeff attend to speak for 15 minutes and then answer questions?
      - Jeff Trexler's drawings
        - Figure 6 in his report
        - Can we get these blown up?
    - We need to communicate the roof issue
    - Talk about the closet problem
      - Why we can't reduce the size of the closet
    - Library
      - Share the Library drawings
      - Especially new rear entrance and layout of Meeting/Storage/Archive space
    - Talk about the heating and ventilation system options
      - Can we have costs and payback information?
      - Can the Mechanical Engineer attend this meeting and speak for 5–10 minutes and then answer questions.
  - We discuss the Construction Management process
    - Dave
    - Clarify that Library interior is separate
    - Talk about taking Library out to bid soon after 12/7
  - Fundraising
  - Timeline
    - Town Meeting
    - Construction April 15th through August 1
    - Hope to be done by Old Home Day
      - Old Home Day will take place even if the Town Hall is unavailable

#### **Next Meetings**

- Friday November 22nd 9-noon for CM interviews
- Monday November 25th 6 PM
- Saturday December 7th 11 AM for Public Information Session

**Move to adjourn at 7:30 PM by Russ, second by Bob, all in favor**