

Nelson Library Board of Trustees Meeting – Tuesday, January 12th, 2016

Call to Order 7:05 PM

Roll Call: Linda Cates, Kris Finnegan, Laurie Smith, Stacia Tolman, Susan Kingsbury, Kathleen Vetter

Past minutes were approved.

Correspondence: Sue sent thank you notes to Rob Spencer, Marcia Sexton, Jan Perry, and a note to Geraldine C. Kelley with a list of Gerbis Fund donors. Sue will send a thank you notes to George & Francis Alderson for their contribution in memory of Bob & Hallie Robinson and to Ruth Briggs for her contribution to the Gerbis fund.

Treasurer's Report: We reviewed the final Memorial Funds statement for 2015. This statement includes a \$500 donation to the Carol Heath Memorial Fund and a \$100 donation to the Joan Gerbis Memorial Fund. The trustees approved a transfer of \$740.96 from the Edward & Virginia Taylor Gift to for library supplies, book crates etc. The trustees agreed to use approximately \$150 from the Bill & Ann Robertson Fund for the 2016 August program for children.

Treasurer's Report was approved.

Old Business:

Budget & Reports: Laurie is working on financial reports for the Town Report. Kris is working on a Library Report. Linda will work on a report from the Library Board of Trustees Chair.

Trustee Candidates: Laurie & Kathleen will each contact a potential candidate.

Town Hall audio/visual equipment: Stacia spoke with Lisa Sieverts regarding the projector, arm, and screen that the Monadnock Folklore Society intends to purchase. MFS would like to split the cost of this equipment with the library. The trustees agreed to pay half, up to \$1,000, to be taken from the Contingency fund. Stacia will invite Lisa to come to our next meeting on February 9th to answer questions about the equipment.

New patron circulation limits: Kris reported on how other libraries in the area were approaching this issue. We had an initial discussion of options. Linda and Kris will draft a policy and present it to the trustees at our next meeting.

Game Night: Linda, Sue & Stacia will attend. Linda will bring brownies & cider; Sue, a bowl of popcorn; and Stacia, crackers & cheese. Linda and Stacia will come early to set up.

New Business:

Minutes Content: Include the \$ amount of transfers, donations, and unusual expenses. Include things to be discussed at our next meeting, reminders of tasks trustees volunteered for, a full list of correspondence completed and to be completed.

NH Community Loan Fund: Laurie will look into this fund and report back to the trustees later in the year.

Adjourned 8:35 PM

Next meeting Tuesday, February 9th, 2016 at 7:00 PM

Respectfully submitted,
Kathleen Vetter