

Minutes of the Meeting of the Nelson Town Buildings Committee and the Nelson Select Board 5/30/14

Nelson Library Lower Level

Present: Maury Collins, Susan Hansel, Laurie Smith, Sandy MacKenzie, Bert Wingerson, Russ Thomas, Dave Upton, Kris Finnega, Susan Kingsbury, Trevor Machaglan/Keene Commercial Construction, Paul Hemmerich/phdesign Architect, Chris Keith/Keith Plumbing

Dave called the meeting to order at 2 pm.

Bert expressed her concerns to Paul Hemmerich that the Archives Room was not designed to have a dedicated heating/cooling head in order to maintain a constant temperature needed for the proper maintenance of archives. Paul replied that the design provided a dedicated dehumidifier and that the temperature of the Archives Room should remain relatively stable due to its below-ground location. Heating can be added by opening a louver in the duct in the ceiling. Paul recommended that both temperature and humidity should be monitored for a period of time. If it is determined that a more precise means of temperature control is needed, devices can be added at a later date.

Chris Keith explained the use of the remote control thermostats for controlling the output of the heat pump system. Chris said that he would see if he had a key for opening and closing the louvers in the ductwork. If he had one of these he would donate it to the project.

The members toured the completed rooms and discussed final “punch-list” details with Trevor.

After completing this discussion, Dave moved to accept the project conditional upon the

completion of final cleanup, waxing of the floors, and mounting of the towel rack in the bathroom. Motion seconded by Maury, passed by unanimous vote.

The NTBC agreed to hold its next meeting at 6 pm, on 6/11, in the Town Office.

Maury moved to adjourn, seconded by Dave, passed by unanimous vote. Meeting adjourned at 2:50 pm.

Respectfully submitted,

Dave Upton