

SELECTMEN'S MEETING

September 25, 2013

Executive Board Attending: David Upton, Susan Hansel, Maury Collins, Edie Drinkwater, Admin. Assist.

Others Attending: Dennis Dellagrecia, Karen Tolman, Carol Raynor, Maurice Lagace, Jason Walter, Bud French, Richard Pratt, John Cucchi, Lisa Sieverts, Eric Sandberg, Max Nunnemaker

The meeting was opened by Chair David Upton at 6:00 PM.

The first topic for the evening was discussion of parking issues and rental fees relative to events held at the Town Hall.

Lisa Sieverts and Eric Sandberg came forward to represent the Monadnock Folklore Society. The normal rental fee for the Town Hall is \$150.00. The Monadnock Folklore Society had been given a discount to \$70.00 because of the volume of rental days booked each year. Due to increased costs of general upkeep and overdue maintenance projects, the Board approved an increase to \$100.00 for the Folklore Society.

Lisa and Eric indicated that they could agree to a small increase but were but were not agreeable to \$100.00 per booking.

Chief Richard Pratt came in to discuss the parking issues created by the high attendance at these events.

It has been a policy to require a paid police detail for events with large attendance. The exact number was in question and the written policy will be researched prior to the next meeting.

Chief Pratt indicated that complaints come in regularly regarding parking violations.

Concern was also raised regarding the Fire Code occupancy limit.

After much discussion it was agreed that the area behind the library should be used for parking.

Chief Pratt agreed to work with Maury to create parking lines with lime to outline a preferred parking pattern to be used.

It was agreed that the Monadnock Folklore Society will acquire parking cones to be placed in NO Parking areas during their events.

The Board agreed to install lights for the parking area behind the library.

Audience members were given a brief opportunity to comment. Concerns included parking issues and the overall cost of maintaining the Town Hall for rental use.

Members of the Monadnock Folklore Society agreed to return in two weeks.

Next, Karen Tolman informed the Board that the Traffic Study Committee has completed studies of Lead Mine Road, Mill Pond Road and West Shore Road. She stated that these roads may now be considered for voting on a 25 MPH speed limit.

David Upton commented that no information or comment has come from residents in other areas where road studies were done.

No action will be taken at this time.

Another meeting will be scheduled on October 9, 2013 after the study on Old Towne Road is complete.

David gave a brief review of the Jeff Trexler report regarding the support structure for the Town Hall noting the some of the timbers date back to the 1700's.

A construction manager is being considered by the Town Buildings Committee.

Next, Bud French, Jason Walter, and Carol Raynor came before the Board to discuss Fire Department matters.

Bud presented a Bill of Sale for the used Fire Truck that will be ready soon.

Jason Walter indicated that the department members are working on the needs and costs of equipping the truck.

Bud read aloud a letter he had received from the Board, addressing each item as he read along.

Upon receiving the question from Bud, it was confirmed that all departments are required to submit invoices for purchases within five business days.

Bud indicated that the September 30, 2013 deadline for presenting names and call logs for individuals who wish to be compensated for calls cannot be met because the Fire Department will not hold its next meeting until October 3rd.

It was agreed to wait until October 9, 2013 to receive the information.

Carol Raynor and Jason Walter indicated that the jobs as indicated in the Town Policy job descriptions are being done by multiple individuals as it is too much for any one person to take on the full responsibility.

Eddie suggested changing the title to "administrative team" or something similar.

All agreed to consider this.

John Cucchi will be added to next week's agenda and the Board will plan a Field Trip to view the work he is doing at the old mill site.

Next, David made a motion to approve the renewal of a building permit for Karen and Barry Tolman.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David then made a motion to approve three new members to the Town Buildings Committee / Fund Raising Committee, Karen Tolman, Dave Birchenough, and Elizabeth Shonk.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to draft and send a letter to Ralph Castor detailing the Zoning Ordinances regarding the use regulations for a camper or RV on his property.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

Eddie informed the Board that David MacAllister called to inform the Board that he will be installing a wood Boiler in a barn on his property. He has contacted Bud French to review the required fire safety specs on the unit. When they first spoke David did not have all of the written specs. He now has them and will again contact Bud for a pre-installation review and then for a final inspection when the unit is ready for operation.

Susan made a motion to purchase outside lighting for the rear parking area and the front parking area for safety.

David seconded the motion.

The motion then carried by a vote of 3-0.

Upon a request from Police Chief Pratt, David made a motion to go into Non-Public session to discuss an ongoing police matter.

This session is in accordance with RSA 91-A:3 (c&e)

Town of Nelson [Board of Selectmen, Planning Board, ZBA etc. (choose one)]
Legal and Harm to reputation
RSA 91-A: 3 II (c&e)
Minutes of Non-Public Session

Date: September 25, 2013

Present: David Upton Yes
Maury Collins Yes
Susan Hansel Yes

Motion to enter Non-Public Session made by David
and Seconded by Maury.

SPECIFIC EXEMPTION RELIED UPON AS FOUNDATION FOR THE NON-PUBLIC SESSION.

 RSA 91-A: 3 II (a) – The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless The employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

 RSA 91-A: 3 II (b) – The hiring of any person as a public employee.

 X **RSA 91-A: 3 II (c)** – Matters which, if discussed in public, would likely affect adversely the Reputation of any person, other than a member of the board itself, unless such person requests an open meeting.

 RSA 91-A: 3 II (d) – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

 X **RSA 91-A: 3 II (e)** – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the Town or any subdivision thereof, or against any member thereof because of his membership in such body, until the claim or litigation has been fully adjudicated or otherwise settled.

Roll call vote: Susan Hansel Yes
Maury Collins Yes
David Upton Yes

THE BOARD ENTERED NON-PUBLIC SESSION AT 8:20 PM

OTHER PERSONS PRESENT DURING THE NON-PUBLIC SESSION
Edie Drinkwater, Administrative Assistant and Richard Pratt

Town of Nelson

Minutes of Non-Public Session

BRIEF DESCRIPTION OF THE SUBJECT MATTER DISCUSSED AND FINAL DECISIONS:

The Board discussed an ongoing police investigation .
Due to the nature of some of the information discussed
David made a motion to seal the minutes of the Non-Public session.
Maury seconded the motion.
The motion then carried by a roll call vote of 3-0.
Susan – Aye, Maury – Aye, David – Aye

At 8:44 PM David made a motion to return to public session.
Maury seconded the motion.
The motion then carried by a roll call vote of 3-0. Susan – Aye, Maury – Aye, David – Aye

NOTE: RSA 91-A: 3 (III) Minutes of proceedings in non-public session shall be kept and the Record of all actions shall be promptly made available for public inspection, except as provided in this Section. Minutes and decisions reached in non-public session shall be publicly disclosed within 72 hours Of the meeting, unless by recorded vote of 2/3 of the members present, it is determined that divulgence of the information would adversely affect the reputation of any person other than the member of the Board, or render the proposed action ineffective. In the event of such circumstances, information shall be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the minutes be publicly disclosed? **No**
If No, the following motion is required:

MOTION MADE BY David, SECONDED BY Maury

TO NOT PUBLICLY DISCLOSE THE MINUTES BECAUSE IT IS DETERMINED THAT DIVULGENCE OF THE INFORMATION LIKELY WOULD:

Affect adversely the reputation of any person other than a member of the Board, or
 Hinder an ongoing Police Investigation
 Render the proposed action ineffective.

Cause harm to the Town through Possible litigation

ROLL CALL VOTE Maury - Aye
David - Aye
Susan - Aye

MOTION TO CLOSE THE NON-PUBLIC SESSION

MADE BY David **AND SECONDED BY** Maury

ROLL CALL VOTE Susan - Yes
Maury - Yes
David - Yes

The Board Reconvened the Public Session at 8:44 **PM**

Minutes recorded by: Eddie Drinkwater

Upon returning to public session, David made a motion to approve warrants for LUCT on the William Hollister and Arzol Corp. property.

Maury seconded the motion.

The motion then carried by a vote of 3-0

David made a motion to approve an estimate not to exceed \$18,000 to remove the floor tile and all adhesive, clean and prep the cement floor and completely seal and paint the floor at the safety building.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

Susan reported that the manifest was complete and moved approval a presented.

David seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to appoint Susan Hansel to take a seat on a Water infrastructure focus group sponsored by South West Regional Planning .

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David reported that he has accepted a seat on a transportation forum.

David made a motion to approve the public minutes for September 18, 2013.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the Non-Public minutes for September 18, 2013.
Maury seconded the motion.
The motion then carried by a vote of 3-0.

With nothing further, Maury made a motion to adjourn.
David seconded the motion.
The motion then carried by a vote of 3-0.

Meeting adjourned 9:17 PM

September 25, 2013

David Upton, Chair

Maury Collins

Susan Hansel