

Joint Loss Management Committee Meeting

September 24, 2019

Members Attending: David Upton, Edie Drinkwater, Jason Walter, Mike Tarr

Absent: Nick Barrett and Richard Pratt

Others Attending:

The meeting was opened at 5:08 PM.

- David made a motion to appoint Edie Drinkwater as Chair.
Jason seconded.
The motion carried 3-1.
- David made a motion to approve the minutes for Sept. 18, 2018.
Jason seconded.
The motion carried 3-0. Mike Tarr did not vote as he did not attend that meeting.
- Edie reminded the committee that the Fire Chief has still not signed off on the Fire Code renovations or submitted his report to the Fire Marshal's office.
Jason recalled that one exit door at the safety building was sticking so he hasn't completed the signoff.
- The committee reviewed a list of assignments for members to check all building entries and exits prior to snowfall for potential hazards that can be mitigated.
Edie noted that the walkway to the Town Office was often buried closed as plowing continued during storms. The office staff may need to shovel several times throughout the day during a storm to maintain an open path.
- Mike and Jason both reported safety concerns due to impatient individuals who are delayed due to road work or emergency situations. They both agree that this kind of poor behavior seems to be on the increase. Responding police should be made aware of any occurrences.
- David reviewed the challenges faced when trying to provide heat and good air quality throughout the different work areas of the Highway Garage. He presented an overview of a future heating/cooling project that hopefully can address most of the issues that currently exist.
- The committee discussed the hazards of welding and considered more research into an air quality exchanger in the ceiling of the welding and chemical storage area of the Highway garage. Primex's risk manager will be contacted for suggestions on safety training or presentations on this subject.
- The next meeting was scheduled for Tuesday October 29, 2019 at 5:00 PM.

- With nothing further David made a motion to adjourn.
Jason seconded.
The motion carried 4-0.

Meeting adjourned at 6:01 PM

September 24, 2019

Edie Drinkwater, Chair

Jason Walter _____ Richard Pratt _____ Absent _____

Mike Tarr _____ Nick Barrett _____ Absent _____

David Upton _____