

SELECTMEN'S MEETING

August 27, 2014

Executive Board Attending: David Upton, Susan Hansel, Maury Collins, Edie Drinkwater, Admin. Assist.

Others Attending: Priscilla Williams, Russ Thomas, Nick Barrett, Mike Tarr

The meeting was opened by Chair David Upton at 3:00 PM.

Priscilla Williams of Lead Mine Road came before the Board to voice her grave concerns over the volume and speed of traffic on her road. This has been an ever increasing problem and she has requested that the Board consider closing that section of road to thru traffic.

Priscilla's employee, Jacqueline Roland, related her negative experiences with speeding traffic in that area as well.

The discussion included signage, lower speed limits, traffic study, limiting loads, and closure to thru traffic.

David Upton agreed to research the criteria for closing a road to thru traffic.

Russ Thomas delivered a status report on the Town Hall Project.

Voting will take place in the Town Hall.

The floor won't be started until September 15, 2014.

Mike Tarr will be contacted for his input regarding the grading, curb edging, water flow, and snow removal in front of the Town Hall.

Ingram has offered a change order to add increased insulation in the Town Hall at a cost of \$1185.

After some discussion, Maury made a motion to approve the change order for \$1185.00 for increased insulation in the Town Hall roof area.

David seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the renewal of a Building Permit for Bud French for a Sugar house.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve both the Public and Non-Public minutes for August 13, 2014.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve four Purchase Requests for the Fire Department.

1. EMR Training PR #148271 for \$3000.00
2. Traffic Paddles PR # 148272 for \$105.60
3. Rescue Supplies PR # 148273 for \$190.00
4. Radio PR # 148274 for \$700.00

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve both the Public and Non-Public minutes for August 20, 2014.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve a follow-up letter to Charlotte, LLC with an appointment time to present a new fencing plan to the Board.
Maury seconded the motion.
The motion then carried by a vote of 3-0.

David made a motion to move into Non-Public session in accordance with RSA 91-A:3 II (a&c) Personnel and Harm to Reputation.
Susan seconded the motion.
The motion then carried by a roll call vote of 3-0. Maury – yes, Susan - yes, David – yes (4:17 PM)

Non-Public Session of Nelson Board of Selectmen August 27, 2014 Session #1

Town of Nelson [Board of Selectmen, Planning Board, ZBA etc. (choose one)]
Personnel & Harm to reputation
RSA 91-A: 3 II (a&c)
Minutes of Non-Public Session

Date: August 27, 2014

Present:	<u>David Upton</u>	Yes
	<u>Maury Collins</u>	Yes
	<u>Susan Hansel</u>	Yes

Motion to enter Non-Public Session made by David
and Seconded by Susan.

SPECIFIC EXEMPTION RELIED UPON AS FOUNDATION FOR THE NON-PUBLIC SESSION.

RSA 91-A: 3 II (a) – The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless The employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

RSA 91-A: 3 II (b) – The hiring of any person as a public employee.

RSA 91-A: 3 II (c) – Matters which, if discussed in public, would likely affect adversely the Reputation of any person, other than a member of the board itself, unless such person requests an open meeting.

RSA 91-A: 3 II (d) – Consideration of the acquisition, sale or lease of real or personal

property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

 RSA 91-A: 3 II (e) – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the Town or any subdivision thereof, or against any member thereof because of his membership in such body, until the claim or litigation has been fully adjudicated or otherwise settled.

Roll call vote: Susan Hansel Yes
 Maury Collins Yes
 David Upton Yes

THE BOARD ENTERED NON-PUBLIC SESSION AT 4:17 PM

OTHER PERSONS PRESENT DURING THE NON-PUBLIC SESSION

Nick Barrett, Mike Tarr and Edie Drinkwater, Administrative Assistant

Town of Nelson

Minutes of Non-Public Session

BRIEF DESCRIPTION OF THE SUBJECT MATTER DISCUSSED AND FINAL DECISIONS:

The purpose of the Non-Public session was to conduct the annual employee meeting and evaluation. Nick Barrett met with the Board for a lengthy conversation regarding his job duties, and performance. All members reviewed the evaluation submitted by Mike Tarr.

David made a motion to approve the Employment agreement for Nick Barrett.
Susan seconded the motion.
The motion then carried by a vote of 3-0.

David made a motion to seal the minutes
Maury seconded the motion.
The motion then carried by a roll call vote of 3-0. Maury – Yes, Susan – Yes, David - Yes

NOTE: RSA 91-A: 3 (III) Minutes of proceedings in non-public session shall be kept and the Record of all actions shall be promptly made available for public inspection, except as provided in this Section. Minutes and decisions reached in non-public session shall be publicly disclosed within 72 hours Of the meeting, unless by recorded vote of 2/3 of the members present, it is determined that divulgence of the information would adversely affect the reputation of any person other than the member of the Board, or render the proposed action ineffective. In the event of such circumstances, information shall be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the minutes be publicly disclosed? **No**
If No, the following motion is required:

MOTION MADE BY David , SECONDED BY Maury

TO NOT PUBLICLY DISCLOSE THE MINUTES BECAUSE IT IS DETERMINED THAT DIVULGENCE OF THE INFORMATION LIKELY WOULD:

- Affect** adversely the reputation of any person other than a member of the Board, or
- Hinder an ongoing Police Investigation
- Render the proposed action ineffective.
- Cause harm to the Town through Possible litigation

ROLL CALL VOTE Maury - Yes
Susan - Yes
David - Yes

MOTION TO CLOSE THE NON-PUBLIC SESSION

MADE BY David **AND SECONDED BY** Maury

ROLL CALL VOTE Susan - Yes
Maury - Yes
David - Yes

The Board Reconvened the Public Session at 4:28 **PM**

Minutes recorded by: Edie Drinkwater

Upon returning to Public Session, Mike Tarr opened a discussion regarding the sand and gravel needs of the Town and informed the Board of a Gravel Pit for sale.

After a lengthy discussion of the pros and cons, the Board seemed to favor further research into such a purchase.

David made a motion to authorize a study into the feasibility of purchasing a gravel pit with a long term return for the Town.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve a follow-up letter to William Warner regarding a junk yard complaint from an abutting property owner.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

Susan reported that the manifest was complete and moved approval as presented.

David seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve a Timber Tax Warrant for Laurie Meyerrose.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the MS-1 for submission to the DRA.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the MS-5 for submission to the DRA.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

Non-Public Session of Nelson Board of Selectmen
August 27, 2014
Session #2

Town of Nelson [Board of **Selectmen**, Planning Board, ZBA etc. (choose one)]
Personnel & Harm to reputation
RSA 91-A: 3 II (a&c)
Minutes of Non-Public Session

Date: August 27, 2014

Present: David Upton Yes
Maury Collins Yes
Susan Hansel Yes

Motion to enter Non-Public Session made by David
and Seconded by Susan.

**SPECIFIC EXEMPTION RELIED UPON AS FOUNDATION FOR
THE NON-PUBLIC SESSION.**

RSA 91-A: 3 II (a) – The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless The employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

RSA 91-A: 3 II (b) – The hiring of any person as a public employee.

RSA 91-A: 3 II (c) – Matters which, if discussed in public, would likely affect adversely the Reputation of any person, other than a member of the board itself, unless such person requests an open meeting.

RSA 91-A: 3 II (d) – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (e) – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the Town or any subdivision thereof, or against any member thereof because of his membership in such body, until the claim or litigation has been fully adjudicated or otherwise settled.

Roll call vote: Susan Hansel Yes
Maury Collins Yes

David Upton Yes
THE BOARD ENTERED NON-PUBLIC SESSION AT 5:21 PM

OTHER PERSONS PRESENT DURING THE NON-PUBLIC SESSION

Edie Drinkwater, Administrative Assistant

Town of Nelson

Minutes of Non-Public Session

BRIEF DESCRIPTION OF THE SUBJECT MATTER DISCUSSED AND FINAL DECISIONS:

The purpose of the Non-Public session was to conduct the annual employee meeting and evaluation. Edie Drinkwater met with the Board for a lengthy conversation regarding his job duties, and performance.

All Board members performed an independent evaluation.

David made a motion to approve the Employment Agreement for Edie Drinkwater.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to seal the minutes

Susan seconded the motion.

The motion then carried by a roll call vote of 3-0. Maury – Yes, Susan – Yes, David - Yes

NOTE: RSA 91-A: 3 (III) Minutes of proceedings in non-public session shall be kept and the Record of all actions shall be promptly made available for public inspection, except as provided in this Section. Minutes and decisions reached in non-public session shall be publicly disclosed within 72 hours Of the meeting, unless by recorded vote of 2/3 of the members present, it is determined that divulgence of the information would adversely affect the reputation of any person other than the member of the Board, or render the proposed action ineffective. In the event of such circumstances, information shall be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the minutes be publicly disclosed? **No**

If No, the following motion is required:

MOTION MADE BY David, **SECONDED BY** Susan

TO NOT PUBLICLY DISCLOSE THE MINUTES BECAUSE IT IS DETERMINED THAT DIVULGENCE OF THE INFORMATION LIKELY WOULD:

Affect adversely the reputation of any person other than a member of the Board, or

Hinder an ongoing Police Investigation

Render the proposed action ineffective.

Cause harm to the Town through Possible litigation

ROLL CALL VOTE Maury - Yes

Susan - Yes

David - Yes

**MOTION TO CLOSE THE NON-PUBLIC SESSION
MADE BY David AND SECONDED BY Maury**

ROLL CALL VOTE Susan - Yes
Maury - Yes
David - Yes

The Board Reconvened the Public Session at 5:52 PM

Minutes recorded by: Edie Drinkwater

David made a motion to approve a policy on Bullying and other types of Harassment as recommended by the risk manager from the Town's Property/Liability carrier.
Susan seconded the motion.
The motion then carried by a vote of 3-0.

With nothing further, David made a motion to adjourn.
Maury seconded the motion.
The motion then carried by a vote of 3-0.

Meeting adjourned at 6:05 PM.

August 27, 2014

David Upton, Chair

Maury Collins

Susan Hansel