

# SELECTMEN'S MEETING

August 26, 2014

Executive Board Attending: David Upton, Susan Hansel, Maury Collins, Edie Drinkwater, Admin. Assist.

Others Attending: Karen Castelli, Anita Treloar

The meeting was opened by Chair David Upton at 1:50 PM.

David made a motion to move into Non-Public session in accordance with RSA 91-A:3 II (a&c) Personnel and Harm to Reputation.

Maury seconded the motion.

The motion then carried by a roll call vote of 3-0. Maury – yes, Susan - yes, David - yes

## Non-Public Session of Nelson Board of Selectmen August 26, 2014

**Town of Nelson** [Board of **Selectmen**, Planning Board, ZBA etc. (choose one)]

Personnel and Harm to Reputation

RSA 91-A: 3 II (a&c)

**Minutes of Non-Public Session**

Date: August 26, 2014

Present: David Upton Yes  
Maury Collins Yes  
Susan Hansel Yes

Motion to enter Non-Public Session made by David  
and Seconded by Maury.

### SPECIFIC EXEMPTION RELIED UPON AS FOUNDATION FOR THE NON-PUBLIC SESSION.

**RSA 91-A: 3 II (a)** – The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless The employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

**RSA 91-A: 3 II (b)** – The hiring of any person as a public employee.

X **RSA 91-A: 3 II (c)** – Matters which, if discussed in public, would likely affect adversely the Reputation of any person, other than a member of the board itself, unless such person requests an open meeting.

   **RSA 91-A: 3 II (d)** – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

   **RSA 91-A: 3 II (e)** – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the Town or any subdivision thereof, or against any member thereof because of his membership in such body, until the claim or litigation has been fully adjudicated or otherwise settled.

Roll call vote:    Susan Hansel                    Yes  
                                 Maury Collins                    Yes  
   David Upton                    Yes

**THE BOARD ENTERED NON-PUBLIC SESSION AT   1:51   PM**

**OTHER PERSONS PRESENT DURING THE NON-PUBLIC SESSION**

Karen Castelli in first interview, Anita Treloar in second interview and Edie Drinkwater, Administrative Assistant

**Town of Nelson**

**Minutes of Non-Public Session**

**BRIEF DESCRIPTION OF THE SUBJECT MATTER DISCUSSED AND FINAL DECISIONS:**

Session #1

The purpose of the Non-Public session was to conduct the annual employee meeting and evaluation. Karen Castelli met with the Board for review of her job and performance.

The Board reviewed a Job description for the position of Municipal Financial Clerk David made a motion to approve the Job Description for Municipal Financial Clerk and to add it to the Nelson Policy and Procedures Manual.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

Session #2

Anita Treloar met with the Board for review of her job and performance.

David made a motion to return to Public Session

Maury seconded the motion.

The motion then carried by a roll call vote of 3-0 Maury – Yes , Susan – Yes, David - Yes

**NOTE: RSA 91-A: 3 (III)** Minutes of proceedings in non-public session shall be kept and the Record of all actions shall be promptly made available for public inspection, except as provided in this Section. Minutes and decisions reached in non-public session shall be publicly disclosed within 72 hours Of the meeting, unless by recorded vote of 2/3 of the members present, it is determined that divulgence of the information would adversely affect the reputation of any person other than the member of the

Board, or render the proposed action ineffective. In the event of such circumstances, information shall be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the minutes be publicly disclosed? **No**

If No, the following motion is required:

**MOTION MADE BY** Maury, **SECONDED BY** David

**TO NOT PUBLICLY DISCLOSE THE MINUTES BECAUSE IT IS DETERMINED THAT DIVULGENCE OF THE INFORMATION LIKELY WOULD:**

**Affect** adversely the reputation of any person other than a member of the Board, or

Hinder an ongoing Police Investigation

Render the proposed action ineffective.

Cause harm to the Town through Possible litigation

**ROLL CALL VOTE** Maury - Yes

Susan - Yes

David - Yes

**MOTION TO CLOSE THE NON-PUBLIC SESSION**

**MADE BY** David **AND SECONDED BY** Maury

**ROLL CALL VOTE** Susan - Yes

Maury - Yes

David - Yes

The Board Reconvened the Public Session at 3:23 **PM**

Minutes recorded by: Edie Drinkwater

With nothing further, David made a motion to adjourn.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

Meeting adjourned at 3:30 PM.

August 26, 2014

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David Upton, Chair

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Maury Collins

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Susan Hansel