

# Joint Loss Management Committee

August 19, 2014

Members Attending: David Upton, Mike Tarr, Edie Drinkwater

Others Attending: Ron O'Keefe , Karen Castelli

The meeting was opened by Chair, David Upton at 5:04 PM.

Minutes could not be approved due to lack of a quorum.

The agenda for this meeting was a presentation to all Town Employees and volunteers by Risk Manager, Ron O'Keefe from Property/Liability.

Ron was introduced and gave the small group an enjoyable and informative presentation on Workplace Harassment.

Ron agreed to help the Town expand on its Harassment Policy to include language that covers bullying and other types of harassment.

Another training session will be scheduled for the fall and a larger audience will be encouraged to attend.

With nothing further David made a motion to adjourn.

Edie seconded.

The motion then carried by unanimous vote.

Meeting adjourned at 6:21 PM

August 19, 2014

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David Upton, Chair

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Jason Walter, Vice Chair

Edie Drinkwater\_\_\_\_\_

Richard Pratt\_\_\_\_\_

Mike Tarr\_\_\_\_\_

Nick Barrett\_\_\_\_\_