

SELECTMEN'S MEETING

August 13, 2014

Executive Board Attending: David Upton, Susan Hansel, Maury Collins, Edie Drinkwater, Admin. Assist.

Others Attending: Mike Tarr, Bud French

The meeting was opened by Chair David Upton at 3:05 PM.

Jeffrey Taylor had arrived two hours early for a meeting with the Selectmen but was unable to wait. He was requesting a site visit by someone from the Board to approve the location of a pile of his personal cordwood supply. It is very close to a shared property line with the Town and he felt that the Board should approve the spot as it is not clear exactly where the property line is. He is also planning to remove a dead tree from his property with an overhanging branch along the Town's property and is seeking approval from the Board before proceeding. Susan agreed to meet with the Taylors on Tuesday August 19, 2014 to walk the property and view the situation.

An application for a Building Permit was reviewed from Kenneth Derosia of 434 Old Stoddard Road for at 10'x26' wood shed.

Finding everything in order and all criteria met, David made a motion to approve the Building Permit for a 10'x26' wood shed as presented.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

Next, the Board discussed a general policy that all Agreements of employment must be acknowledged and signed by both the Employer (Selectmen) and the employee. This would indicate an understanding by both parties as to the terms of employment.

Maury made a motion to approve the policy and to amend the Policy and Procedure Manual by the addition of the policy.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David reported that Adrian Pinney will begin work tomorrow on the heating system for the Town Hall and he has agreed to meet with David to review the new archives and make recommendations regarding a possible dedicated temperature and humidity unit for that room.

Maury will contact the sidewalk installer to schedule installation of the final walkway to the front of the Town Hall.

It was reported that the restroom sign has been removed from the Granite Lake Boat Ramp area. Edie will make up a sign to be inserted into the sign case at the Boat Ramp.

As the 2013 audit is nearly ready, David made a motion to approve a "Letter from Management" to the auditors which is submitted as part of the management responsibilities of a municipal audit.

Susan seconded the motion.

The motion carried by a vote of 3-0.

Susan reported that the manifest is complete and moved approval as presented.
David seconded the motion.
The motion then carried by a vote of 3-0.

David made a motion to approve the minutes of August 6, 2014.
Susan seconded the motion.
The motion then carried by a vote of 2-0. (Maury was absent for that meeting)

David made a motion to approve a Purchase Request from the Fire Department for a Gas Caddy.
Maury seconded the motion.
The motion then carried by a vote of 3-0.

Non-Public Session of Nelson Board of Selectmen August 13, 2014

Town of Nelson [Board of Selectmen, Planning Board, ZBA etc. (choose one)]
Personnel
RSA 91-A: 3 II (a&c)
Minutes of Non-Public Session

Date: August 13, 2014

Present: David Upton Yes
Maury Collins Yes
Susan Hansel Yes

Motion to enter Non-Public Session made by David
and Seconded by Maury.

SPECIFIC EXEMPTION RELIED UPON AS FOUNDATION FOR THE NON-PUBLIC SESSION.

RSA 91-A: 3 II (a) – The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless The employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

RSA 91-A: 3 II (b) – The hiring of any person as a public employee.

RSA 91-A: 3 II (c) – Matters which, if discussed in public, would likely affect adversely the Reputation of any person, other than a member of the board itself, unless such person requests an open meeting.

RSA 91-A: 3 II (d) – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

 RSA 91-A: 3 II (e) – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the Town or any subdivision thereof, or against any member thereof because of his membership in such body, until the claim or litigation has been fully adjudicated or otherwise settled.

Roll call vote: Susan Hansel Yes
 Maury Collins Yes
 David Upton Yes

THE BOARD ENTERED NON-PUBLIC SESSION AT 4:10 PM

OTHER PERSONS PRESENT DURING THE NON-PUBLIC SESSION

Michael Tarr, Road Agent and Edie Drinkwater, Administrative Assistant

Town of Nelson

Minutes of Non-Public Session

BRIEF DESCRIPTION OF THE SUBJECT MATTER DISCUSSED AND FINAL DECISIONS:

The purpose of the Non-Public session was to conduct the annual employee meeting and evaluation. Mike Tarr met with the Board for a lengthy conversation regarding his duties, on going road and bridge projects, and thoughts on Mother Nature’s plans for the seasons ahead as well as a few issues/concerns with some property owners.

Brief interruption - Bud French entered the meeting and asked if he could sign his employment agreement in front of the Board.

The Board agreed.

He signed, all shook hands and Bud left.

All members of the Board then conducted their own individual evaluation of Mike Tarr and then came together for a final consensus.

David made a motion to approve the annual Review for Mike Tarr as follows:

The final evaluation by the Board: Mike Tarr is doing a very reliable and exemplary job in the performance of his duties as Road Agent.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve a pay rate increase of \$1.00 for the 2014 fiscal year.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

There was a brief discussion of other upcoming personnel meetings and evaluations.

NOTE: RSA 91-A: 3 (III) Minutes of proceedings in non-public session shall be kept and the Record of all actions shall be promptly made available for public inspection, except as provided in this Section. Minutes and decisions reached in non-public session shall be publicly disclosed within 72 hours

Of the meeting, unless by recorded vote of 2/3 of the members present, it is determined that divulgence of the information would adversely affect the reputation of any person other than the member of the Board, or render the proposed action ineffective. In the event of such circumstances, information shall be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the minutes be publicly disclosed? **No**

If No, the following motion is required:

MOTION MADE BY David, SECONDED BY Maury

TO NOT PUBLICLY DISCLOSE THE MINUTES BECAUSE IT IS DETERMINED THAT DIVULGENCE OF THE INFORMATION LIKELY WOULD:

Affect adversely the reputation of any person other than a member of the Board, or

Hinder an ongoing Police Investigation

Render the proposed action ineffective.

Cause harm to the Town through Possible litigation

ROLL CALL VOTE Maury - Yes

Susan - Yes

David - Yes

MOTION TO CLOSE THE NON-PUBLIC SESSION

MADE BY David AND SECONDED BY Maury

ROLL CALL VOTE Susan - Yes

Maury - Yes

David - Yes

The Board Reconvened the Public Session at 5:40 PM

Minutes recorded by: Edie Drinkwater

With nothing further, Maury made a motion to adjourn.

David seconded the motion.

The motion then carried by a vote of 3-0.

Meeting adjourned at 5:44 PM.

August 13, 2014

David Upton, Chair

Maury Collins

Susan Hansel