

Fire Equipment Committee

Meeting Minutes

DATE 7-2-19 7 PM

Meeting Called BY:	Bob Lenox
Meeting Type:	Committee Meeting
Meeting Facilitator's Name	Bob Lenox
Time Keeper's Name	Barbara Roland
Number of Attendees	4: John Bunce, Bob Lenox, Barbara Roland and Gary Robinson.

70 minutes

Old Business

Bob Lenox

Discussion Summary	Meeting minutes from 6-19-19 accepted with one spelling correction. Bob made the motion, John seconded, passed unanimously. John called the Conway, MA fire chief who had purchased a tanker truck from Fouts and he was very happy with their truck and the interaction and service from Fouts.		
	Bob spent time trying to find why there was such a difference in prices in the quotes and he indicated that Fouts seemed to include more of the items on the specs as standard while Midwest seemed to charge extra for a variety of specifics from the truck specs. He also saw that the 4" hose (250 feet) was not included in the quote this would cost an additional \$1850 from Fouts. Also the wheel chocks were not included and depending on the type of chock and how they are stored on the truck, pricing ranges from \$80 to \$850. Jason was not at the meeting and he is to get the second quote for the radio and sign off on tanker specs for the fire department (checking with the department about their feedback on the truck).		
Conclusions			
Items of Action	Responsible Person	Deadline	
Radio quote for tanker truck	Jason	7-12-19	
Feedback for tanker truck from the Fire Department and sign off on specs	Jason	7-12-19	
Email committee a draft of letter to go to select board on reason for no recommendation for tanker truck	Bob	7-3-19	

20 minutes

New Business

Bob Lenox

Discussion Summary	The Federal grant through FEMA was discussed. While Edie is willing to complete the input for the grant, the committee wondered if it is realistic to expect that she will be able to complete in the 30 day window from opening of the grant to closing of the grant. Facts to consider: 3 hour training for grant tips in Keene, minimum of 12 hours of input time with 30 minute lock out with information not saved if a section is not completed before the 30 minutes, additional time to type up narratives that can be ready to cut and paste into windows on the grant		
Conclusions	application and unknown windows of information that open up when information is completed (this may require additional calls to obtain this information). Gary will speak to the select board about this and get an answer as to whether Edie has the time to be able to do this. Also the opening of the FEMA grant will be in late August or early September Gary will check with Edie to get the correct SAM's number for future grants. Motion made by Bob to adjourn meeting, seconded by John, unanimously passed.		

Discussion Summary		
Conclusions		
Items of Action	Responsible Person	Deadline
Answer to question about Edie being able to input FEMA grant	Gary Robinson	7-16-19
Get correct SAM's number from Edie	Gary Robinson	7-16-19

[Time Allocated] [Topic of Discussion] [Presenter Name]

Discussion Summary		
Conclusions		
Items of Action	Responsible Person	Deadline

Observers	
Resource Persons	
Notes:	