

SELECTMEN'S MEETING

July 16, 2013

Executive Board Attending: David Upton, Susan Hansel, Maury Collins, Edie Drinkwater, Admin. Assist.

Others Attending: Tim Fountain from CAI, Julia Lennon

The meeting was opened by Chair David Upton at 2:10 PM.

Tim Fountain from CAI Mapping came before the Board this day to present an overview of the final mapping project for the Town of Nelson.

Tim gave a lengthy presentation on how the maps are created and fully outlined how to locate information contained in the maps.

The new maps did not incorporate the Town's property identification numbers that have been used for decades.

The maps were created with a completely new numbering system.

David asked if Tim could present the Town with a price quote to merge the new numbers into the present system.

Tim indicated he could not because that is not their area of expertise and that another company must be hired to perform that work. (Such as Avitar)

The maps were created with the most update information available using surveys, deeds, known boundaries, etc. Remaining parcels that lacked precise information such as a survey were calculated based on information from surrounding properties.

In the final analysis approximately two thirds of the properties in Nelson have changes in the actual amount of acreage that individuals own. In some cases this amounts to a mere fraction of a percent of an acre but in others the amounts go as high as 20-30 acres and in one case over 100 acres of change.

In some cases this will have a substantial impact on the property owner.

Work is underway to identify each of these changed parcels and to notify the owners.

Meetings will be arranged with property owners to review each parcel along with supporting documentation and any tax impact will be explained.

David asked Tim to offer a price quote for notifying land owners and attending these hearings to defend the mapping work. The Quote was \$2200.00 including a postcard mailing for 14 hours of meeting time with land owners. (Friday AM & PM and Saturday AM)

\$1600.00 if the Town makes all contacts and CAI representatives just attend the meeting time.

The Board will consider this as well as other options for resolving any questions or concerns from property owners.

Next, upon advise of Town Council David made a motion to reaffirm the approval of the Job Descriptions of Deputy Fire Chief of Administration and Deputy Fire Chief of Operations as adopted on June 5, 2013 pursuant to the policies or guidelines provision of RSA 154:1,VI Maury seconded the motion.

The motion then carried by a vote of 3-0.

David then made a motion to reaffirm the addition of the approved Job Description of Deputy Fire Chief of Administration and Deputy Fire Chief of Operations to the Town of Nelson Policy and Procedures Manual as was approved and adopted on June 19, 2013.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David then made a motion to move into Non-Public Session pursuant to RSA 91-A:3 II (a&b&c)
Susan seconded the motion.

The motion then carried by a roll call vote of 3-0 Maury – Aye, Susan – Aye, David – Aye

Entered Non-Public Session at 3:48 PM.

Town of Nelson [Board of Selectmen, Planning Board, ZBA etc. (choose one)]

Personnel - Legal

RSA 91-A: 3 II (a&b&c)

Minutes of Non-Public Session

Date: July 16, 2013

Present:	<u>David Upton</u>	Yes
	<u>Maury Collins</u>	Yes
	<u>Susan Hansel</u>	Yes

Motion to enter Non-Public Session made by David
and Seconded by Susan.

SPECIFIC EXEMPTION RELIED UPON AS FOUNDATION FOR THE NON-PUBLIC SESSION.

RSA 91-A: 3 II (a) – The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless The employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

RSA 91-A: 3 II (b) – The hiring of any person as a public employee.

RSA 91-A: 3 II (c) – Matters which, if discussed in public, would likely affect adversely the Reputation of any person, other than a member of the board itself, unless such person requests an open meeting.

RSA 91-A: 3 II (d) – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

RSA 91-A: 3 II (e) – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the Town or any subdivision thereof, or against any member thereof because of his membership in such body, until the claim or litigation has been fully adjudicated or otherwise settled.

Roll call vote: Susan Hansel Yes
 Maury Collins Yes
 David Upton Yes

THE BOARD ENTERED NON-PUBLIC SESSION AT 4:30 PM

OTHER PERSONS PRESENT DURING THE NON-PUBLIC SESSION

Edie Drinkwater, Administrative Assistant , Julia Lennon

Town of Nelson

Minutes of Non-Public Session

BRIEF DESCRIPTION OF THE SUBJECT MATTER DISCUSSED AND FINAL DECISIONS:

Sensitive personnel and legal matters were reviewed. The nature of the information is such that it may cause harm to reputation of another and is an ongoing legal matter.

NOTE: RSA 91-A: 3 (III) Minutes of proceedings in non-public session shall be kept and the Record of all actions shall be promptly made available for public inspection, except as provided in this Section. Minutes and decisions reached in non-public session shall be publicly disclosed within 72 hours Of the meeting, unless by recorded vote of 2/3 of the members present, it is determined that divulgence of the information would adversely affect the reputation of any person other than the member of the Board, or render the proposed action ineffective. In the event of such circumstances, information shall be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the minutes be publicly disclosed? **No**

If No, the following motion is required:

**MOTION MADE BY David , SECONDED BY Maury
TO NOT PUBLICLY DISCLOSE THE MINUTES BECAUSE IT IS DETERMINED THAT
DIVULGENCE OF THE INFORMATION LIKELY WOULD:**

Affect adversely the reputation of any person other than a member of the Board, or
 Hinder an ongoing Police Investigation
 Render the proposed action ineffective.

Cause harm to the Town through Possible litigation

ROLL CALL VOTE Maury - Aye
 David - Aye
 Susan - Aye

MOTION TO CLOSE THE NON-PUBLIC SESSION

MADE BY David AND SECONDED BY Maury

ROLL CALL VOTE Susan - Yes
 Maury - Yes
 David - Yes

The Board Reconvened the Public Session at 4:03 PM

Minutes recorded by: Edie Drinkwater

Discussion continued briefly regarding the acreage changes on the new maps.

Schedules and meeting times were reviewed regarding the Town Buildings Committee, a meeting with Legal Council and the next Selectmen's meeting.

With nothing further Maury made a motion to adjourn.

David seconded the motion.

The motion then carried by a vote of 3-0.

Meeting adjourned at 4:34 PM

July 16, 2013

David Upton, Chair

Maury Collins

Susan Hansel