

## Town of Nelson Selectmen's Meeting

June 15, 2016

Executive Board Attending: David Upton, Gary Robinson, Maury Collins, Edie Drinkwater, Admin. Assist.

Others attending: Jerry Tepe-Fire Code Consultant, Gary Kinyon-Town Attorney, Winston O. French-Fire Chir, Tom Humphrey

At 2:00 PM legal consultation began with Town counsel, Gary Kinyon.

At 2:30 Pm Fire Code Consultant, Jerry Tepe joined the legal consultation.

At approximately 3:00 PM Thomas Humphrey, Fire inspector for the NH State Fire Marshal's office and Winston O. French, Nelson Fire Chief entered the meeting.

At 3:10 PM David Upton called the public meeting to order

- Gary Kinyon presented a brief history and details of the notification of Fire Code Violations delivered to the Selectmen on December 16, 2015 by the Nelson Fire Chief. He noted that the letters were dated October 20, 2015 and October 29, 2016.

- Thomas Humphrey addressed the obligation of the Fire Marshal's office, once a violation is discovered to follow through with appropriate legal notice and to then work with the municipality (or other entity). One very important element is the submission of a reply to the Fire Marshal's office.

- Gary Kinyon noted that the Board received the notice on December 16, 2015 and they responded in a letter dated January 13, 2016.

- Inspector Humphrey expressed repeatedly the importance of keeping communication open as plans are developed and actions taken to meet compliance. He indicated the Fire Marshal's understanding of budgetary issues and said that requesting an extension is not uncommon when presenting a plan of action toward a goal that requires funding.

He expressed approval that the Town has hired a Fire Code Consultant to assist in developing a plan to meet specific goals toward achieving compliance.

He recommended sending a letter to Investigator Eric Berube on the progress to date and any plans that may still be developing and to send follow up letters as tasks are completed or questions arise.

- It was agreed that a letter will be drafted which includes each violation listed and the status to date as well as the plans for future action. It should include items that are complete, those in progress, and any that may require further suggestions or comments from the Fire Marshal.

● Following the meeting with the Fire Marshal's representative and the Nelson Fire Chief, the Board continued further legal consultation with Town counsel on the Osgood Hill acquisition and a pending court case.

● Upon returning to the public meeting, the Board addressed a variety of paperwork.

● David made a motion to approve the manifest for June 15, 2016 as presented.

Gary seconded.

The motion carried 3-0.

● Maury made a motion to approve the Fire Warden's payroll report of Brush fires in Nelson.

David seconded.

The motion carried 3-0.

● Pursuant to the Fire Code violations levied by the Fire Marshal and the Nelson Fire Chief, the Board agreed to amend the Town Hall Rental Agreement and will no longer permit the use of alcoholic beverages in the Town Hall or on Town property.

David made a motion to approve the Town Hall rental contract as amended.

Maury seconded.

The motion carried 3-0.

● David made a motion to approve both the public and non-public minutes for June 8, 2016.

Gary seconded.

The motion carried 3-0.

● Following a review of documentation of an approve variance from the ZBA, David made a motion to approve a Building Permit to construct a shed on property owned by Snowflake Realty Trust.

Maury seconded.

The motion carried 3-0.

● Following a brief discussion regarding a three year capped agreement with Primex for worker's comp. insurance, David made a motion to approve a resolution to accept the Primex cap agreement for worker's comp. insurance.

Gary seconded.

The motion carried 3-0.

● David made a motion to approve a parade permit for Karen and Barry Tolman for their annual 4<sup>th</sup> of July parade.

Gary seconded.

The motion carried 3-0.

● David made a motion to approve the "Dog Warrant" as presented by the Town Clerk/Tax Collector.

Gary seconded.

The motion carried 3-0.

With nothing further, David made a motion to adjourn.

Maury seconded.

The motion carried 3-0.

Meeting adjourned 6: 21 PM.

June 15, 2016

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David Upton, Chair

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Maury Collins, Selectman

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Gary Robinson, Selectman