

## SELECTMEN'S MEETING

April 8, 2015

Executive Board Attending: David Upton, Susan Hansel, Maury Collins, Edie Drinkwater, Admin. Assist.

Others attending: Julia Lennon, Jerrod Lepisto, Mike Tarr, Richard Pratt, Dennis Dellagrecia, Winston O. French, Dean Huber, Carol Raynor, Jason Walter, Max Nunnemaker

The meeting was opened at 3:00 PM by Chair David Upton.

Julia Lennon, Town Clerk/Tax Collector presented the Board with the Property "Deeding" list for 2015. Julia requested that all Tax Warrants be rounded to the nearest dollar.

David made a motion to prepare future Property Tax Warrants to the nearest dollar.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the transfer deed to the St. Pierre property, correcting a mapping error from many years ago.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve both the Public and Non-Public minutes for March 25, 2015.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

Mason, Jerrod Lepisto, came before the Board to review his preliminary assessment of the condition of the brickwork on the Old Brick Schoolhouse. The Board is in the process of applying for a Moose Plate grant to tuck point the bricks on the building.

Mr. Lepisto noted concern about the structural condition of the carrying supports above the windows. He explained that there are many condition unknowns when dealing with a building this old has had varied attempts at repair.

Bert Wingerson will be contacted for any information about past repair work on the brick or the structure.

Susan agreed to contact Historic Harrisville for a referral to someone who is familiar with historic building structural assessment.

Mike Tarr came before the Board to express concern that a property owner at Granite Lake parked a boat in the State right-of-way all winter, causing a problem for snow removal. Mike presented his complaint to Chief Pratt but the boat was never moved through the entire winter. Mike also noted that he reported to Chief Pratt that two individuals removed snow from their property onto the road, creating a hazard.

The Board agreed to follow up with Chief Pratt to see what action was taken in these matters.

David made a motion to approve a policy request letter to Winston O. French.

Maury seconded the motion.

Susan voiced concern over the letter and asked to hold the letter until she could speak to W.O.French.

The Board agreed and the motion then passed by a vote of 3-0.

The Board discussed Bills being submitted by the Fire Department for payment that had not been presented through the Purchase Request procedure as the Board's purchasing policy requires.

The matter will be discussed further with the Fire Chief.

David made a motion to approve a purchase request from the Town Clerk, Administrative Assistant, and Supervisors of the checklist for the purchase of ink toner, tax bill envelopes, archival paper and other general office supplies.

Maury seconded the motion.

The motion carried by a vote of 3-0. PR # 15481

David made a motion to approve a purchase request from the Town Clerk/Tax Collector for the purchase of certified mailers for registrations.

Maury seconded the motion.

The motion carried by a vote of 3-0. PR # 15482

David made a motion to approve a purchase request from the Town Clerk for the purchase of vital records folders.

Maury seconded the motion.

The motion carried by a vote of 3-0. PR # 15483

David made a motion to approve a purchase request from the Road Agent for the purchase of road salt.

Maury seconded the motion.

The motion carried by a vote of 3-0. PR # 15484

David made a motion to approve the capped fuel oil cost offer by Allen & Mathewson in the amount of \$2.50 per gallon for the next heating season.

Maury seconded the motion.

The motion carried by a vote of 3-0.

David made a motion to approve the scope of work to be presented to Kohler and Lewis in a request for an Engineering Study of the Climate Control system serving the Library and Library lower level.

Susan seconded the motion.

The motion carried by a vote of 3-0.

Chief Pratt came before the Board for a monthly department review. He presented activity log spreadsheets and reported on cruiser maintenance. There was a brief discussion regarding the complaints presented by Mike Tarr. Chief Pratt indicated that he spoke to all parties concerned. He suggested that posting a "Snow Ban" in the newspaper in November might alert people.

Dennis Dellagreca presented a brief review of the prep for the update of the Town's Emergency Plan.

Winston O. French presented an updated Fire department roster and list of officers. He presented concern that the extreme amount of ice and snow this winter created a safety issue at the front entrance to the Safety Building. He stated an urgent need for a directional ice shield or roof over the entrance.

Dean Huber came before the Board to discuss a pending deeding of property owned by his parents who are now both deceased. He requested that the Board not take deeding action against this property and allow his family some time to try to sell the property.

The Board agreed to take his request under advisement and to let him know their decision.

Following a review of the purchasing policy with Winston O. French, two purchase requests were submitted by the Fire Department for the items already purchased.

David made a motion to approve a purchase request for Fire House computer Software.

Susan seconded the motion.

The motion carried by a vote of 3-0. PR # 15485

David made a motion to approve a purchase request for a new printer and assortment of ink cartridges submitted by the Fire Department.

Susan seconded the motion.

The motion carried by a vote of 3-0. PR # 15486

David made a motion to approve the contract from Southwest Region Planning Commission to assist with the Emergency Operations Plan update.

Susan seconded the motion.

The motion carried by a vote of 3-0.

David made a motion to approve a renewal of an Intent to Cut from Ethan Tolman.

Susan seconded the motion.

The motion carried by a vote of 3-0.

David made a motion to approve an Intent to Cut from Dennis Dellagrecia.

Susan seconded the motion.

The motion carried by a vote of 3-0.

After a review of the plans submitted by Rich Popovic, David made a motion to approve a Building Permit for the new addition on the Nelson School.

Maury seconded the motion.

The motion carried by a vote of 3-0.

David made a motion to approve and accept the letter of engagement from North American Reserve to conduct a soil study assessment of the gravel pit in Gilsum.

Maury seconded the motion.

The motion carried by a vote of 3-0.

David made a motion to deny a Building permit request from Ralph Castor and to send a letter outlining the reasons for denial.

Maury seconded the motion.

The motion carried by a vote of 3-0.

Susan reported that the manifest was complete and moved approval as presented for April 8, 2015 and also for April 1, 2015.

Maury seconded the motion.

The motion carried by a vote of 3-0.

David made a motion to approve the letter to R. Castor.

Maury seconded the motion.

The motion carried by a vote of 3-0.

After a full review of the assessor's recommendations on several applications for abatement the following motion were made:

David made a motion to deny an abatement application from Terry Mednick and Betsey Street.

Maury seconded the motion.

The motion carried by a vote of 3-0.

David made a motion to deny an abatement application for David Johnson.

Maury seconded the motion.

The motion carried by a vote of 3-0.

David made a motion to approve abatement on two properties owned by Kenneth Bergeron.

Maury seconded the motion.

The motion carried by a vote of 3-0.

David made a motion to approve a one year contract with CAI Technologies for mapping maintenance.

Susan seconded the motion.

The motion carried by a vote of 3-0.

David made a motion to reaffirm the Purchasing Policy and to send reminders to all Departments, Boards, and Commissions.

Susan seconded the motion.

The motion carried by a vote of 3-0.

David made a motion to approve a cover memo to all Department heads.

Susan seconded the motion.

The motion carried by a vote of 3-0.

David made the following nominations for appointment to the Nelson Sustainability Group: Max Nunnemaker, Maury Collins, David Upton, Barbara Fraser, Deke Conklin, Mike Iselin, and conditional upon acceptance, Donna Kidd and Barbara Voymas.

Maury seconded the motion

The motion carried by a vote of 3-0.

There was a brief discussion of the condition of the storage closet in the Town Hall.

David made a motion to remove the old, unsafe ladders from the closet and give them to Max Nunnemaker for repurposing.

Maury seconded the motion.

The motion carried by a vote of 3-0.

Maury made a motion to accept a donation in the amount of \$681.34. This represents the closing balance of a small incidental passbook account that had been established by donation many years ago for the specific use of the Conservation Commission.

David seconded the motion.

The motion carried by a vote of 3-0.

With nothing further, David made a motion to adjourn.

Maury seconded the motion.

The motion carried by a vote of 3-0.

Meeting adjourned at 7:19 PM

April 8, 2015

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David Upton, Chair

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Maury Collins

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Susan Hansel