

SELECTMEN'S MEETING

April 10, 2012

Executive Board Attending: Warren Hammack, Maury Collins, David Upton, Edie Drinkwater, Admin. Assist.

Others Attending Dennis Dellagrecia , Bud French, Maureen Lord, Julio Razquin, Duane Schillemat, Harvey Tolman, Ethan Tolman, Kelly French .

Upon a motion to open the meeting made by Warren, seconded by Maury and a unanimous vote of approval the meeting was opened at 7:04 PM.

The first order of business was a presentation by Rick Monahon and David Drasba showing two slightly modified versions of the Health and Safety renovations for the Town Office Building. It was clear from the drawing that if the staff needed to escape there would be more cover of their exit route, out of view of an attacker which seemed to be an improvement over the previous design. David and Rick explained various issues and options concerning the manner of operation of the interior doors. To offer the most security the doors should remain closed. Rick indicated that an automatic close can be added to the doors. Warren strongly recommended this be done. It was noted that a policy and procedure for the use of these doors should be written and followed by the office staff and anyone else using the office. This safety issue will be addressed by the Joint Loss Management Committee.

David Upton presented a list of items of concern as noted in the reports by the NH Dept. of Labor, The LGC, and the Fire Safety inspection report. Some of the items are on the second floor of the Town Office Building. David feels it is important to consider these safety changes at the same time as the downstairs. One would be to replace the window at the back fire escape with a door equipped with a crash bar as well as a crash bar on the door at the downstairs entrance. These would not involve a remodel but would offer added safety for the limited use of the upstairs.

Rick Monahon noted however that this would in no way increase possible use of the space because it still would not meet the requirements for general public use.

Warren further mentioned that during 2 inspections it was recommended that the upstairs not be used as a work area and that all tables and chairs should be removed thus limiting the activity to retrieval and replacement of documents or other items in storage there. Warren stated that any improvements to the upstairs must not cause a delay in moving forward on the 1st floor.

Maury reviewed the process for requesting an extension from the Dept. of Labor. The deadline at this time is still July 31, 2012 although a request has been sent in to extend the time to September 30, 2012. Showing the Dept. of Labor an effort to complete the safety renovation on the first floor will possibly help in receiving approval of an extension.

Warren said that once started it is more likely they will consider the request.

Warren and Maury were in agreement that "Plan B" as presented seemed the best, and while David was also leaning toward that plan he wanted to receive the public input before making any decision.

David noted that the bidding process will also be presented to the public for comment. Rick and David gave an opinion regarding the window egress upstairs. From a fire code point of view they believe it may not be necessary to have a door put in.

David Upton mentioned his walk thru with the Fire Chief and that the Municipal Records Committee would like a door there. He also noted that an Electrical inspection and lead abatement had been recommended in previous inspection reports.

Rick brought up the fee involved for the architectural and design work. While a portion of the grant money may cover some of the Old Brick Schoolhouse there will still be additional cost involved. To date approximately \$6000.00 has been expended on this project.

Rick closed the presentation and David Upton requested that Edie have copies of both plans available for tomorrow night's presentation.

Bill Coutts was next, presenting a building permit request for William Hollister on 302 Apple Hill Road. Bill reviewed the plans and brought a map indicating the location of the house and noted no water problems or setback issues when asked by Warren. After a review of the plan and all supporting documents the board unanimously approved the permit as requested.

Duane Schillemat came before the board with a question regarding the removal of trees that are cut along the roads. He asked if there was a written policy on who gets the wood. Is it the landowner or is it taken away by the highway crew. There was some discussion and the board agreed to clarify this with the Road Agent. Next Duane reported that one Mark Champney had received a letter requesting that he apply for the position as Town Sexton. Duane told the board that Mr. Champney is not interested in the position.

The Board informed Duane that no such letter was sent to Mr. Champney and no one had knowledge of Duane's reference to this matter.

Duane then asked what the job description was and if there was a need to supply equipment such as a lawn mower.

There was some discussion of the work required, and time required to do the job.

Duane was informed that this was a part-time position and was separate from the position as Cemetery Sexton.

Duane stated that he would like to apply for the job. Edie will send him an application.

Two Intents to Cut were approved and signed. One is on Old Concord Road and the other is in Nelson and accessible from Cricket Hill Road in Harrisville.

Bud French noted that when an Intent to cut is approved a copy should be made of the face page and given to the Land Owner or Logger at once.

Edie noted that the Intent needs to be recorded and then all copies are mailed out at that time. This includes the Land Owner, Logger, and the DRA with the original face page remaining on file in the Town Office. The DRA issues the posting notice for the cut.

Kelly French came in to update the Board regarding the progress on bringing Sullivan Students to the Nelson School. She explained that Sullivan belongs to the Monadnock School District which is a co-op district. In the Sullivan Town Meeting the residents voted to pull out of the Monadnock School District and to close the Sullivan School. They cannot simply pull out. There is a process which includes a committee of the Towns in the District doing a study of the impact it would have on the district if Sullivan leaves. This process may take two years or longer. The committee makes recommendations but then each town in the district must vote to approve this. This process has begun. While Sullivan is looking at other options, logistically Nelson is very close to Sullivan. They are looking at the pros and cons before finally picking a

new location. Kelly indicated that a simple majority vote will carry the release of Sullivan to make a school choice. Kelly also indicated that there has been some inquiry of personal funding.

The earliest possible entry of Sullivan Students would be 2013. In preparing the budget next year, two budgets may be worked up, one without Sullivan Students and one with.

Kelly requested a liaison from the Board of Selectmen to attend the school board meetings and announced the next meeting will be on April 26th.

Next Ethan Tolman and Harvey Tolman came in with a request for a correction of what they believe is an error caused during the assessment process several years ago. One property seems to have been bundled with another that they also own but it is not clear how this happened, just that it needs to be corrected.

The Board agreed to do the research to find the problem and make every effort to correct it.

The Harris Center sent in an application for current use on property they bought a short time ago. This property is about 82 acres and all but 5 acres was already in current use by the previous owner. The Harris Center would like to include the remaining 5 acres. The Board reviewed the documents and approved this request.

A motion was then made by Warren to accept the resignation of Bob Jones as Town Sexton. This was seconded by Maury and a unanimous vote carried the motion.

David then made a motion to appoint Maury as temporary Town Sexton. This was seconded by Warren. David and Warren then voted unanimously to carry the motion.

Edie reported that the last ad for Town Sexton will run this Wednesday and then the selection process will begin.

Bud French then reviewed an invitation from the Monadnock Conservancy regarding Training for Land Use, Planning, Conservation and care. Bud stated that the Conservation Commission would like to invite a member from each board to attend the training and the Conservation Commission will pay for the participant's sign up cost. Bud feels that this is a good opportunity to better inform people about the value of conservation easement. This will include 4 training sessions.

Dennis Dellegreca agreed to inform the Planning and Zoning Boards of the invitation.

Next David went over a list of actions to be taken to correct the safety issues in the Town Office building.

Warren said that the overall assessment needs to be certain not to interfere with the long term projects for the building.

David reviewed again the need for emergency lighting, alarms, door for egress where there is now a window.

The Board wondered if Rick Lothrop will be coming to the presentation tomorrow night but Bud French indicated that there was a Fire Meeting tomorrow evening also.

Julio Razquin was present in the audience and he was asked to contact the Library with his concerns about the Town Website as they sponsor the site.

David Upton read a statement regarding his findings and review of the website.

There was discussion to research the use and intent of the Geddes Fund Monies.

Dennis Dellegreca indicated that any expenditure over \$500.00 requires a town vote for any town funds.

The Board was not sure of the accuracy of that statement and will do more research.

Finally all paperwork was presented for review and signing.

David made a motion to adjourn. Maury seconded. The motion to adjourn was carried by unanimous vote.

Meeting adjourned 9:59 PM

April 10, 2012

Warren Hammack

Maury Collins

David Upton