

Town of Nelson Selectmen's Meeting

March 30, 2016

Executive Board Attending: David Upton, Maury Collins, Gary Robinson, Edie Drinkwater, Admin. Assist.

Others attending:

At 3:10 PM the meeting was opened by Chair David Upton.

● David made a motion to approve the minutes for March 9 and March 23, 2016.

Maury seconded.

The motion carried 3-0.

● David made a motion to approve the manifest for March 30, 2016.

Gary seconded.

The motion carried 3-0.

● David made a motion to approve and sign a grant application to work with Southwest Region Planning Commission on the Town of Nelson Hazard Mitigation Plan. This grant is being offered by the State of New Hampshire Homeland Security & Emergency Management division.

Maury seconded.

The motion carried 3-0.

● Following a review of a Building Permit application and associated plans, David made a motion to approve the plan for a Barn/shed as submitted by landowner Alex Guida.

Maury seconded.

The motion carried 3-0.

It was noted that the plans place the new construction on CU land and will require a LUCT assessment.

● Maury reported that demolition has begun on the Sprague property. He noted concerns over the storage of the material on the property.

Maury made a motion to notify Health Officer, Richard Pratt and request that he make a site visit.

David seconded.

The motion carried 3-0.

● David then made a motion to approve a demo permit for H. Sprague for his house on Taylor Mill Road.

Gary seconded.

The motion carried 3-0.

A building permit application had also been submitted but information was incomplete and no action was taken. The landowner will be contacted to provide the missing information.

● Bid Proposals for Municipal Property and Liability coverage to begin on July 1, 2016 were opened.

Two companies have been working with the Administrative Assistant to develop proposals. The Town's long time providers, Property/Liability Trust, will no longer offer municipal insurance.

Primex submitted a very competitive bid based in part because they will offer a discount for providing the Town with multiple policies. (They already provide the Town's Workers Comp policy).

Davis & Towle did not submit a formal bid because they felt their numbers could not be competitive at around \$27,000 per year.

David made a motion to accept the Primex bid of \$21,519 with a multi-program discount of \$2,152 for an annual total of \$19,367 and a prorated 6 month discount on the worker's comp policy of approximately \$300.

Gary seconded.

The motion carried 3-0.

- Due to the expiration of a rebate for the Eversource/Solar project a new application was completed by Greg Blake of Solar Pack and submitted for consideration . If approvals from PUC and Eversource come through, the project could begin in June 2016. Failing all approvals the project may need to be reconsidered.

In further discussion of the project, the Board considered if there would be a need to appoint a Clerk of the Works. The Board agreed that the project was straight forward and that the vendor had fully detailed the scope of the work and was agreeable to report directly to the Selectmen and to communicate with the Librarian.

- David made a motion not to appoint a Clerk of the Works for the Solar project and to Thank D. Birchenough for his offer.

Gary seconded.

The motion carried 3-0.

- David made a motion to appoint Gary Robinson as Select Board liaison for the Solar project to handle communications with Greg Blake and the Librarian.

Maury seconded.

The motion carried 3-0.

- David made a motion to approve 3 Timber Tax Certifications and Warrants (D. Dellagrecia, E. Tolman, and Apple Hill)

Gary seconded.

The motion carried 3-0.

- David made a motion to approve a 2016 Intent to Cut for D. Dellagrecia.

Maury seconded.

The motion carried 3-0.

- David made a motion to approve and sign the MS-232 for submission to NH DRA.

Maury seconded.

The motion carried 3-0.

- The language for the Osgood Hill easement was reviewed and discussed. The Board agreed that they would like a language change in item #14.

Maury made a motion to send the proposed language change to K. Schillemat, Con. Com. Chair for consideration.

Gary seconded.

The motion carried 3-0.

● Following a final review of the approved appropriations for article #5 of the 2016 Town Warrant, David made a motion to approve budget revision notices to be sent to all Board and Commissions. Maury seconded.
The motion carried 3-0

● David made a motion to approve Budget cap notices to be forwarded to the Highway, Police, and Fire Departments. Gary seconded.
The motion carried 3-0.

● The Board agreed that “Emergency” spending by department heads must be cleared with the Selectmen. They further agreed that David Upton would be the primary contact to sign off on any expenditure the department head classifies as “Emergency”.

● The Board began discussion of an offer made by Bob Lenox to assist with an appointed Fire equipment committee that would be similar to the Road equipment committee. The committee would evaluate the long and short term needs of the Fire Department, review equipment and buildings goals, explore grant options and develop a team to write grant proposals and applications etc. This will be discussed further following a meeting with B. Lenox.

● Some of the costs involved in the purchase of a utility shed from Keene High School are still unknown. Maury agreed to contact the school for a more detailed quote on the project.

● The Fire Chief has informed the Board of a potential donation in trust for the Fire Department. The Fire Chief would like the Board to commit \$5,000 of available trust funds toward an equipment purchase that will total over \$20,000 in anticipation of a larger donation being fulfilled. This has been reviewed by the auditors and they advise that the Board may not commit funds that have not been received by the trust. Further requirements include legal postings, a public hearing for a donation over \$10,000 and a vote by the Board to accept the donation in trust. The Board will await further information from the Fire Chief or the donor.

● The Board considered options to address Fuel/oil storage due to a recent DES inspection and violations notice. One option would be to reduce the site storage volume below 1320 gal. and therefore no longer under DES jurisdiction. Edie will contact the inspector to propose this option and to request a list of the required documentation to prove that the storage has been reduced.

Non-Public Session

At 5:15 PM David made a motion to move into Non-Public session in accordance with RSA 91-A:3 II (a&c) Personnel and harm to reputation.

Maury seconded.

The motion carried by a roll call vote 3-0 Maury – yes, Gary – yes, David – yes

The Board discussed at length several personnel matters including incidents of misconduct, misrepresentation of facts and reviewed complaints from residents and non-residents.

The Board agreed on actions to be taken and with nothing further, David made a motion to seal the minutes due to personnel matters, harm to reputation, and protection of complainants privacy. Maury seconded.

The motion carried by a roll call vote 3-0 Maury – yes, Gary – yes, David – yes

David made a motion to return to public session.

Gary seconded.

The motion carried by a roll call vote 3-0 Maury – yes, Gary – yes, David – yes

Non-Public Session closed at 6:25 PM

● The Board agreed to send a letter to Winston O. French, Fire Chief instructing him to submit a detailed prioritized list of the Fire Code violations that must be address in 2016. The list should indicate what action will be required to bring any alleged violations into compliance. Once a reply is received from the Fire Chief and reviewed then the Board can begin an action plan toward improved compliance.

● Paperwork was completed and with nothing further, David made a motion to adjourn.

Maury seconded.

The motion carried 3-0

Meeting adjourned 6: 43 PM.

March 30, 2016

David Upton, Chair

Maury Collins, Selectman

Gary Robinson, Selectman