

Nelson Library Board of Trustees Meeting - Tuesday, February 9th, 2016

Call to order 7:05 PM

Roll Call: Linda Cates, Kris Finnegan, Laurie Smith, Stacia Tolman, Susan Kingsbury, Kathleen Vetter, Lisa Sieverts

Past minutes were approved.

Correspondence: Sue sent thank you notes to George & Francis Alderson for their contribution in memory of Bob & Hallie Robinson, to Ruth Briggs for her contribution to the Gerbis fund, to Al Stoops for a two year subscription to *Northern Woods*, and to Dave Pyles for his many hours of volunteer time fixing the webpage. Sue will send a thank you note to Charles Fiderio for his gift in memory of Shirley Creamer Fiderio.

Treasurer's Report: 2015 records have been submitted to the auditor. Memorial funds report and a copy of our investment policy have been submitted to the NH Attorney General's office. We will receive \$2,273 from the Henry Melville Fuller Fund administered by the NH Charitable Foundation within the next month or two, for deposit into the library checking account.

Treasurer's Report was approved.

Old Business:

Town Hall audio/visual equipment: Lisa Sievert's presented the Monadnock Folklore Society's proposal for a projector and screen which would allow presentations to be visible during daylight. Options include a permanently mounted projector or a portable one. Trustees favor permanent installation. Lisa will make a presentation to the select-board. If they approve permanent installation we will chose that option. Otherwise we will purchase a portable projector with a cart. Trustees approved up to \$1000 for purchase of this equipment, cost to be shared equally by the library and MFS. Our older projector can be still used within the library.

Policy: Under Policies & Procedures Part II delete "New Library patrons are considered new patrons for three months. During that time, they may check out a

maximum of two items at any given time." Replace with "Patrons may check out up to ten items at a time, including a maximum of 2 inter-library loan items."

Municipal Records: Laurie will give our last years of financial records to the Nelson Municipal Records Board.

Forum: Al Struthers is a possible speaker. We will begin discussion of Forum speakers next month.

Regional Trustees Meeting: Friday February 12th at 12:00 the Greenfield Library

New Business:

Budget change for contingency fund: The trustees approved a budget change for 2016 which would increase the budget for library contingency funds from \$1000 to \$2000. The additional \$1000 will come from library memorial funds. This budget change will be presented at the town caucus and at town meeting. The change is because the Library Trustees have committed \$1000 for the new projector (see above) which would leave no contingency funds for the balance of the year.

Library Dinner Party in March: March 15th or 16th are possible dates. Linda will check with Ethan and Pamela to see if either of these dates will work for them.

TD Bank: Laurie will consider a possible meeting in Keene or Peterborough.

NH State Library report was submitted.

Library Annual Cleaning: The new Chairman will submit a list to the town.

Candidates Night: The library will host a Candidates Night on Tuesday February 23rd at 7:00 the town hall so townspeople can meet the candidates for the select-board position, Dennis Dellagreca and Gary Robinson. Lisa Sieverts will moderate. Questions for the candidates can be dropped off at the library, sent via email to library@townofnelson.com, or submitted in writing that evening before the event begins. The town hall will open at 6:45 for refreshments provided by the library trustees and to allow time for questions to be submitted prior to the meeting. Kris & Linda will provide PR via a poster, website, Facebook page and Moving in Step email newsletter.

Adjourned 8:50 PM.

Next meeting Wednesday, March 9th, 2016 at 7:00 PM