

## Nelson Town Buildings Committee

01/09/2017

### Attendees

- Dave Upton
- Dave Birchenough
- Russ Thomas
- Lisa Sieverts
- Sandy Mackenzie

### Absent

- Earl Creasey

### Action Items

#### Dave B

- Finish up the TBC report and send to Edie before 1/17

#### Lisa

- Send Crowd Control link to Sandy
  - <http://crowdmanagers.com>

#### Dave U

- Ask Wayne to replace the water filter that is flashing red at the Town Hall
- Upcoming Joint Loss Management Committee meeting, Dave will ask about reasons why the Safety Building meeting room is not available for use, and whether the exhaust extractor is needed

### Meeting called to order at 6:06 PM

**Minutes of the meeting of December 12, 2016, motion to approve by Russ, second by Sandy, all in favor**

## MINUTES

### Energy Audit

- Reports from most recent audits are not back yet, but Dave B can provide a verbal overview
- Safety Building
  - There is an issue with the sally port, the 1 car car park next to the police department. Lots of air infiltration, both from under the door, and through the molding around the door.
    - This makes it difficult to keep the police office warm enough
  - Rescue trucks need to be kept warm for medical equipment
- Highway Department
  - Relatively good, from an energy point of view
  - Excellent garage doors
  - Interior temperature is kept low, which is good
- Town Office
  - Could not do a blower test because there is vermiculate insulation, auditors are forbidden from doing blower tests.
  - Auditor felt that he could still do a good assessment
  - The crawl space in the basement lets in a lot of air and moisture
  - He may recommend plastic on the floor, and foam insulation for the foundation
  - Discovered in the attic, above the vaulted ceiling, there is another flat ceiling! This was a surprise.
  - Several different types of insulation in the attic.
    - Including a burlap bag filled with some strange material, possibly horsehair or seaweed?
- Auditor may come to a future TBC meeting
  - Ted Stiles, working with Yankee Thermal Imaging
  - Auditor can provide solid estimates for costs, as well as guidelines for quick wins.

- Discussion of whether to put money into the 2017 budget. Time is running out.
  - Invest in the things that have the quickest pay-off
  - Are there rebates for municipal investment?

#### **Uses of meeting room in the Safety Building**

- In 2012, Maury Collins introduced a warrant article to have the meeting room (kitchen/training room) be public. The bill failed. But it's the Selectboard that controls Town Buildings.
  - Town Buildings Committee used to meet there, during the first year of planning for the Town Hall renovation
  - We do now have the Library basement as a meeting room, which we didn't have in 2012
  - Issues were
    - Police privacy
    - Diesel Idling from fire trucks
      - Our insurance liability carrier regularly recommends exhaust extraction.
  - Sandy feels that it's vital that we be able to use that room during emergencies, such as the Ice Storm of 2009.
    - Dave says this is not an issue, citizens can use it during an emergency
  - David U will be attending an upcoming Joint Loss Management Committee meeting, Dave will ask about reasons why the meeting room is not available for use, and whether the exhaust extractor is needed

#### **Fire Code Compliance**

- Alarm systems have been updated for the 3 village buildings
- Emergency lighting and internal fire alarms added
- Installed fire rated windows in Town Office
- Installed dark sky compliant emergency egress lighting
  - Motion sensitive
  - Each building lit individually
  - It's being tuned to meet the minimum requirements from amount of light and footprint of light
  - The Committee is willing to "wait and see" regarding the exterior lights. Our initial impressions have not been positive, with examples of exterior lighting remaining on all night or coming on at random, but this may be because the motion sensor lights have not been tuned yet.
- Crowd managers are being trained
- Working on a budget for moving the fuel tanks at the Town Board
- Fire doors and fire walls at safety building in 2017

#### **Draft report for warrant**

- Change lilac bushes" responding well" to "responding nicely"
- Dave B will complete the draft, updating the graph, and will send to Edie before 1/17

#### **Water in the Town Hall**

- Filters in Town Hall need replacing
  - Dave U will follow up with Sexton

#### **Next Meeting**

**Next Monday 1/16 assuming Energy Audit reports have been received.**

**Motion to adjourn at 7:15 pm by Sandy, second by Dave B, all in favor**