

# Nelson Town Buildings Committee

**June 11, 2014**

## Attendees

- Dave Upton
- Russ Thomas
- Lisa Sieverts
- Susan Hansel
- Maury Collins
- Sandy Mackenzie
- Bert Wingerson
- Absent
  - Bob Lenox

## Action Items

- Russ
  - Follow up with Jeff Ingram to determine whether moving the existing drain pipe is already in scope for his budget.
- Dave
  - Draft email to Paul Hemmerich requesting bills to date, and emphasize he cannot exceed the architecture budget.
- Susan
  - Susan will get a key for the vent in the Archives room in the Library Lower Level.
- Lisa
  - Follow up with MFS/Jeff Ingram to get drawing and narrative of sound and light enhancements
- Sandy
  - Talk to Fundraising Committee about planning Grand Opening Party and Donor Thank you, tentatively on Saturday August 23
- Sandy and Lisa

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- Lisa and Sandy will work on a press release about the successful fund raising and the projects

## MINUTES

### **Motion to accept the minutes of May 29, 2014 by Dave, second by Maury, all in favor**

### **Russ reports on the Monadnock Folklore Society walk through to review sound and light infrastructure requirements.**

- Light bar above in front of stage
- Speakers from the ceiling
- Sound board permanently installed on stage right
  - We also suggested that an equivalent size cabinet be installed on the other side for storage
- And small, simple, sound board for the town to use
- 2nd hand screen for the wall behind the stage
- Digital Projector
- Lisa will follow up with Jeff and Peter to make a picture and narrative

### **Russ continues his report**

- Interior and Exterior drains are IN and complete, they should be working as of now
  - They successfully avoided the drain from the Town Offices
- New wooden short wall in the back has been built
- They are getting ready to drop the Town Hall back down!
  - Short posts are in
    - Total height under the floor will be 3'8" (crawl space)
    - The building will actually be attached to its foundation
  - Maybe Friday or Monday

### **The proposal for the roof supports**

- Russ brings a physical prototype which is very helpful
- columns next to each window on the South side
- Money
  - Jeff Ingram had money in the for the metal channels
    - \$7,000

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- Jeff estimated these new wooden supports at \$9,000, rough, but he thought he could get it down to \$7,000
- Why are the columns so wide?
  - Because they need room to drive in the screws from the side

### Attic Window

- it's letting water in and needs to be replaced
- It's not an original window, it's been replaced before
- Needs to be done right this time, as part of the project

### How are we doing on the contingency?

- Used \$5,800 for gravel
- Used \$1,400 for the sill on the east side
- Added \$3,300 from moving the ramp to the Library
- We need to continue to keep an eye on this

### Project is on schedule so far.

### Existing Drain Pipe

- There is a drain pipe, that's been uncovered. Mike Tarr says it's a good time to replace that pipe. It should be moved to accommodate the new footings under the emergency exit.
  - The town has the pipe to replace it.
  - The question is whether the moving of the pipe was already in Jeff's plans.
    - Russ will follow up with Jeff
  - If it is not already in Jeff's budget, then Mike and Nick will do the work.

### Paul Hemmerich

- We agree that Dave should ask Paul to limit his visits to those essential for his work or as requested by Jeff Ingram.
  - Ask him to itemize what his visits have already cost.
  - Confirm that he plans to achieve all of his work under the \$3,200 that we have paid.
  - Emphasize that there is no additional money for his work.

### Library Basement

- It's not usable until the construction is complete and the handicapped ramp is in.

### Archives

- Bert feels strongly that a dedicated system is needed.

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- The architect feels that the system as designed will work.
- We have several options
  1. Do not move the archives, and monitor the room for a full year.
    - Could still move the municipal records
  2. Get donations to estimate what a dedicated heating system would cost (Town does not have funds today to fund even this estimation work).
  3. Put a new system into the 2015 warrant article
    - No decision reached. Option 1 is the default action.
- Archives room will also have the permanent retention Town records, and the boxes of records to be destroyed in designated future years.
- The meeting room will be managed by the Librarian, who follows the policies enacted by the Library Trustees with agreement by the Selectmen.

### **Sandy has good news**

- Fundraising
  - We have raised all but \$5,000 of the pledged amount.
- Lisa and Sandy will work on a press release about the fund raising
- Grand Opening Party for the Town
  - And Thank you party for donors and volunteers
    - When the Town Hall is open
  - Not on Old Home Day
    - End of summer, before Labor Day
    - August 23rd, tentatively

**David makes a motion to adjourn at 7:30 PM, Maury seconds, all in favor**

### **Next Meeting**

- Wednesday June 25 6 PM
  - Sandy may be away