

Nelson Town Buildings Committee April 14, 2014

Attendees

- David Upton
- Maury Collins
- Susan Hansel
- Bert Wingerson
- Sandy Mackenzie
- Lisa Sieverts
- Russ Thomas
- Bob Lenox
- Guests
 - Trevor from Keene Commercial Interiors

Action Items

- Bert
 - Photograph the Library Lower Level tomorrow
- Dave
 - Work with Edie to get a key to the Library basement for Trevor.
 - Work with Paul Hemmerich to complete the agreement for contract administration, suggest hourly basis for Library project.
 - Add “signing Keene Commercial Interior Change Order” to April 23rd Selectboard meeting.
- Maury
 - Meet with Trevor at 8 AM on Wednesday morning to make sure he can get in to the Library lower level.
- Russ
 - Communicate color choices to Trevor.
 - Russ will work with Jeff Ingram to figure out the next steps regarding the propane line.
 - Also tell him that there is a good survey with the underground lines delineated at the Town offices.
 - Also ask Jeff to get Fred O’Connor scheduled for the window removal
 - Work with Edie and BK Systems to get evaluation of current fire system in light of all of the new construction.

Nelson TBC

- www.bkssystemsin.com
- Sandy
 - Make sure Dave Birchenough and Edie have communicated about sending the receipts from the Town.

MINUTES

This is a joint meeting of the Nelson Town Buildings Committee and the Selectboard.

Meeting called to order at 6:02 PM

Trevor tells us that there are two changes to the contract, that were discussed at the last meeting.

- Change the floor covering from carpet and straight vinyl to VCT and vinyl cove base.
 - New total is a reduction of \$570.
 - TBC Motion by Russ to approve, Maury seconds, all in favor.
- Add Fire rated drywall ceiling including chase framing and GWB Wrap.
 - Adds \$1,250
 - TBC Motion by Bob to approve, Russ seconds, all in favor
- At Town Meeting, the total approved was 65,300 + 9,000
- **Selectboard:** Dave moves to accept the two change orders, Maury seconds, all in favor.
 - Trevor will submit the change to the paperwork for signature at the next Selectboard meeting. Selectboard will next meet on April 23rd. This will not hold up the work.
- The completion date has been changed to August 1st.

David figured out the discrepancy between Town Hall budget (under) and the Library (over).

- It was in the handicapped ramp, which should have been in the Library funding.
- Jeff Ingram will bill the handicapped ramp to the Library project.

TBC Motion by Bob to agree to the contract as submitted by Keene Commercial Interiors and Maury seconds, all in favor.

For the Selectboard, Dave moves that they accept the recommendation of the Buildings Committee and agree to the contract with Keene Commercial Interiors, Maury seconds, all Selectboard members in favor.

Keene Commercial Interiors will begin the work on Wednesday April 16th.

- Tim Fish will be the onsite Superintendent

Nelson TBC

Trevor asks about discussion with the architect.

- Russ will review the cut sheets and flag anything that doesn't look right. Involve architect as needed.
- Suggest that we authorize Selectboard to hire architect on an hourly basis for the Library project, Dave to follow up with Hemmerich.

Trevor asks about flooring and paint colors.

- Trevor needs this information within 4 weeks.
- Color Selection Committee
 - Sandy
 - Bert
 - Russ
 - Susan
- Color Committee will meet tomorrow at 9 AM in the Library Lower Level
- Run the final selections past Kris Finnegan

Discussion of extra window and moisture barrier paint as possible additions, Trevor will investigate.

Trevor reminds us that the gas line needs to be researched to determine whether the line is adequate.

- Russ will work with Jeff Ingram to figure out the next steps regarding the propane line.

Trevor brings up the fire alarm system, which should be extended into the basement.

- Trevor recommends that we ask BK systems evaluate the current system (in the Library) and the future needs, including Library lower level, furnace room, Town Hall.
- Trevor had difficulty adding monitoring to the Town Offices two years ago, felt like the system was at the end of its capacity.
- The timing is such that Trevor's electrician can do the work, and the work will come up soon.

Motion to approve the minutes of March 31, 2014 by Bert, second by Russ, all in favor.

Next Meeting

- Monday May 5th 6 PM Town Offices

Motion to Adjourn at 7:15 PM by Dave, second by Sandy, all in favor