

Second DRAFT

Minutes - April 9, 2013

Olivia Rodham Memorial Library Board of Trustees Meeting

The Meeting was called to order at 7:00 PM. In Attendance: Linda Cates, Laurie Smith, Tom Tolman, Susan Kingsbury, Kris Finnegan.

Marie Spaeth Painting

Teri Upton told us that the Marie Spaeth painting, *Girl on the Old Farm*, Helen Towne, 1933 is available for purchase. Teri ask us if the Library would accept the painting as a gift. The Trustees voted unanimously that we would, with pleasure. We discussed why the Library and the Friends of the Library would not be the correct organizations to collect fund for this purchase. Raising money to buy art is not within the Library's mission and the Friends of the Library do not have 501 3c status. Perhaps another organization in town could accept the funds raised, buy the painting, and donate it to the Library.

Minutes of the February Meeting

Corrections and additions were made to the minutes of the March meeting. Susan will make the changes and forward the minutes for posting on the website as "final". Earlier "draft" minutes should also be changed to "final" on the website and for Kris's records.

Treasurer's Report

Laurie presented the March 31, 2013 Income and Expenses year to date statement. Laurie has notified the Town of the salary increases effective April 1. Laurie requested permission to transfer the balance in the small Memorial Funds which will be used up this year to the checking account now. This was approved by unanimous vote. Laurie pointed out an article in the spring *New Hampshire Library Trustee* newsletter about a Governmental information letter that can be provided to donors explaining tax deductible status of donations to libraries. Laurie has requested a copy of this letter for our use.

Correspondence

None

Gift Request - Dr. and Mrs. E.C. Taylor

Laurie reported that we requested an unspecified amount from the Taylors. Our request to them included funding for : 2 computers, e book readers, 4 window shades, LED lighting for display cases, 2 card tables and 8 folding chairs for Game Night, a new "Open" flag, funds to

update our non-fiction collection and funds to update the website. Kris has acknowledged the gift.

Alarm System

Linda still has to follow up with the Selectmen.

Library Summer Forum

Laurie has booked Town Hall for the dates. Susan has to contact Larry Benequist to confirm his date, then Tom will confirm dates with Karen Tolman and Kirk Dale. Tom Tolman will provide music for Karen Tolman's presentation. Kris will ask Sara Kim to play for Kirk Dale's presentation after his date has been set. We will ask Gordon if he would like to play for Larry Benequist's presentation.

Tom volunteered to put up the signs for the Forum. He will get the signs from Max. The signs for the first Forum should go up before the end of June. After that the new signs should go up the Friday morning after the previous Forum.

Game Night Review

We had another successful series of Game Nights this year. We will repeat next year, two times each month for three months, perhaps the first and third Tuesdays of January, February and March.

Policies - Keys and Meeting Rooms

Our current policy requires a Trustee, officer of the Friends, or member of the staff to be present when the Library is used by any group other than an official Town committee. As the Old Home Day Committee is not an official Town committee, this restriction would apply to them. We agreed to include "town official" in our list of people who could be present when a group other than an official Town committee uses the Library.

Our policy on Library keys also needs to be clarified. Groups using the Library for meetings have to pick up the key from the Library not more than one Library business day prior to the meeting.

Kris will revise each of these policies and we will approve them at the next meeting.

KBA Grant

Kris announced that we have received a KBA Grant for our children's program in August. The Grant is for \$240.00. The total cost of "Critters 'n Creatures" is \$400. The event will be in Town Hall on Tuesday, August 13, 6:30-7:30 PM.

Programs Update

Kris reported how well the programs at the Library are going. Up to 35 people attend Coffee Hour on Saturday mornings from 10:00 to 11:00. There is a Zentangle class offered by Jennifer once a month. In addition, people gather at the Library for Zentangle two other times a weeks, Saturdays from 11 to 12, and Wednesdays from 5 to 6 PM. There is also a good group for Story Time each week, 5 kids from the school, plus 3 parents with younger children.

Next Meeting

May 14, 2013. The agenda will include the final details for the Summer Forum. Linda and Susan will be away.

Minutes respectfully submitted by Linda Cates