

NELSON LIBRARY TRUSTEE MEETING

11/13/2012

Call to Order 7:00pm

Roll Call: Linda Cates, Kris Finnegan, Laurie Smith, Susan Kingsbury, Tom Tolman, Carol Raynor

Past Minutes approved – unanimous vote

Correspondence: Thank you notes sent to Robert & Jacquelyn Rolands; Paul Klemperer; Suttentfield Family

Treasurer Report

- Report accepted by Unanimous vote
- This report will be attached to minutes in the Trustee binder in the library but will not be posted on the website

Old Business

- Suggested pay rate for 2013-14 Librarian \$18.00/hr; Aide \$9.00/hr
- Laurie is finishing up on the Budget to be presented to the Selectman with request for warrant article funds to be included in the Town Warrant
- Budget will be presented to the Selectman by Laurie & Linda 11/20/2012
- Policy for projector use postponed Not Addressed
- Evaluation of Trustee meetings Not Addressed

New Business

- Request to buy more barcodes \$145.00 because we are ahead of schedule with automations- Unanimous vote to approve
- Selectman had locks changed and this creates an issue with our procedure of signing out keys for authorized use of library after hours. Linda will talk to Selectman about this.
- Game Nights ; Tuesdays January 8th, 15th, 22nd, 29th. Will decide which Trustees are in charge for which nights. Decide in January if this should be continued for February
- Reorganization of trustee responsibility
 - Susan will take over as Correspondent Secretary
 - Tom will take over Building Issues
- November 17th Basement Plan Meeting with the Selectman-Linda will attend with any other trustees that are available
- A glass display case & a 4 drawer locking file cabinet have been offered for free – Kris can decide if this is something we need.

Next Meeting December 11, 2012

January Meeting date changed to January 10, 2013 Thursday to accommodate January Game Nights

Respectfully submitted
Carol Raynor