

SELECTMEN'S MEETING

February 21, 2012

Present: Margaret Schillemat, Chair, Warren Hammack, Winston O. French, Edie Drinkwater, Administrative Assistant

Others Present: Betsey Church, Trisha Jones, Tom Buttrick, Terri Upton, Rick Lothrup, Tom Rup,

On Tuesday February 21, 2012 Chair Margaret Schillemat opened the meeting promptly at 7:00 PM. Warren reported on updates by Rick Monahon for work to be done on the first floor of the Town Office Building. Mr. Monahon had been contacted as a result of the NH Department of Labor inspection and lengthy report of Health and Safety violations within this and other Town Buildings. Warren had another meeting earlier this day to review his latest updates and concerns posed by the latest Fire Safety Inspection just completed by Fire Chief, Rick Lothrup.

There were two plans presented and all agreed that the latest plan was the best choice as it thoroughly addressed all Fire Safety issues and allowed for future improvement to address the safety violations on the second floor.

Betsey Church came before the board to receive the new laptop for use by the supervisors of the Checklist.

Betsey suggested that password access might be made available so that other committees could use it also.

The laptop will be kept in the Town Clerk's office with other items used by the Supervisors of the checklist.

Margaret indicated that the laptop should be used in the Town Hall/Library building or in the Town Office building. The laptop would be used for Town business only and stored in the Town Office building as previously stated.

Trisha Jones was next on the agenda. The board asked Trisha if she would be interested in volunteering to cover the Front Desk and Telephone during the Selectmen's scheduled meeting time from 7:00 PM to 8:00 PM. This would allow the Administrative Assistant to remain in the meeting for taking notes without interruption.

Trisha agreed to help with this coverage. Since the regular office hours end at 8:00 PM on Tuesdays calls after that time would go to the answering machine.

Trisha also informed the Selectmen that the Cemetery Board would be posting the position of Cemetery Sexton. Bob Jones had been filling in after Owen Iselin resigned. Bob Jones may apply for the position but if that happened Trisha would recuse herself from the selection process.

Next, Tom Rup presented information on a second recorder to be used as a backup to the Town Clerk's recorder. The board directed Edie to order this right away.

Tom Buttrick was next to present.

Margaret reviewed Terri Upton's concern about the election equipment on the eve of any Federal election. The board concluded that the Folklore Society had no way to control all attendees at a dance and that some of the time Tom is not present. Because of this Tom's request to hold dances on the night before a Federal election was denied.

Tom was upset with the decision. He stated that the Folklore Society does a lot of fund raising for the Town Hall and that should be considered.

He stated that he will return after Town meeting and again make the request to change this ruling. He then left.

Rick Lothrop came in to review the Fire safety Inspection report with the board.

Bud informed everyone that work has been done on the Town Hall doors. Also the door to the second floor of the Center Fire Station has been installed and one key is in the lock box at the Town Office and the Fire Chief has one.

Warren told Rick about Mr. Monahon's plans and that the Fire Safety report had been helpful.

Rick stated for clarification that if anything is stated on the report that means it must be done to comply.

Warren asked "If a deficiency is noted what does that mean?"

Rick pointed to the first page of the report. First item stated deficiency in Panic hardware on exit doors in the Town Office. They should be installed right away.

Warren stated that Mr. Monahon will take all safety issues into account from Rick's report. He further stated; we want to see it safe when finished.

Bud noted that the second floor must have 2 exits and that state and federal law requires that certain codes be met.

Rick reviewed what the process should look like with design and safety issues combined.

Warren noted that nothing will be done this year upstairs. He also noted; if the upstairs continues to be used without any work being done the Department of Labor may issue fines.

Bud asked if the Fire Chief could sign a waiver for the use to continue upstairs.

Rick said he would not do that. He suggested that the board find an alternative to the upstairs.

Discussion continued around some possible alternatives including looking to the basement of the library.

Warren stated that a decision must be made to continue in violation and use the upstairs or to find another place now.

It was noted that Harrisville received fines from the state for just such delays.

All agreed that no matter what else is decided, the downstairs must receive immediate attention to address all workplace violations for safety and health in that space. The deadline is July 31, 2012 from the NH Department of Labor.

Terri Upton requested a few minutes before the board. She asked that three pages be removed from the Town Report. She considered them tools of her job and did not want them published.

1. State explanation of how the ballot lineup is selected. This is a change from alphabetical listing.
2. The ballot showing how it was applied this year
3. The posting of open hours for individuals to sign up for an elected office.

Margaret brought up a question regarding a rumored plan to change the location of the Town Meeting.

Terri said an issue had come up in the past with the Supervisors of the Checklist. A sudden change of location caused a problem and she had discussed it only as a means of preparation.

Margaret remarked that a huge division is occurring as a result of rumors and it is not in the best interest of the town.

Terri noted that the division occurred when the lock went on the upstairs door.

Warren replied that something happened and action was taken as a result.

Bud then asked Terri about a question posed to her by Dan Prawdzik. Mr. Prawdzik questioned the residency of a voter in town. Bud asked how Terri deals with such a question from a concerned citizen.

Terri replied that she asks them to produce documentation of residency. Such as when a person registers a car here.

This discussion went back and forth between Terri and Bud for a time and seemed to be heading out of order. Margaret called for order and ended the discussion.

Margaret noted for all that the Flags had to be relocated within the Town Office because they were blocking a means of exit.

Terri then left the meeting.

Warren then made a motion to remove the 3 pages from the Town Report as Terri had requested.

Margaret seconded the motion. The vote followed 2-1 in favor and the motion carried. Bud voted against the motion.

The next item was a letter from David Voymas regarding the Agricultural Commission and the Farmer's Markets. The Board overwhelmingly supports this event and will help in any way possible to assure its success. April 14, 2012 is reserved for the Town Hall from 10:00 AM to 12:00 noon for more information to be presented to all interested parties.

Next Margaret suggested bringing in people with any involvement with a matter to be brought in and told of a pending decision prior to it becoming known to the general public.

Bud remarked that when dealing with several safety issues sometimes action must be taken first and then the public informed.

Bud then presented new Conservation Commission members and their terms.

Winston O. French, Chairman.....Term expires 2015

Roberta Wingerson.....Term expires 2015

Margaret Schillemat.....Term expires 2014

Marshall Davenson.....Term expires 2014

Kathy Schillemat.....Term expires 2013

Anne McBride, Alternate

Lucy Daniels, Alternate

Warren made a motion to approve all members. Margaret seconded the motion.

Bud recused himself from voting. The motion passed 2-0 Warren, Yea Margaret, Yea.

All paperwork was then presented, reviewed, and signed.

Warren made a motion to adjourn. Margaret seconded the motion.

The motion then passed by a vote of 3-0.

Meeting adjourned at 10:46 PM

February 21, 2012

Margaret Schillemat

Warren Hammack

Winston O. French