

# SELECTMEN'S MEETING

December 17, 2014

Executive Board Attending: David Upton, Susan Hansel, Maury Collins, Edie Drinkwater, Admin. Assist.

Others attending: Rick Church, Mike Tarr, Dick Fraser, John Bunce, Dennis Dellagrecia, Dean Huber, Val VanMeier, Sandy Mackenzie, Sara Sandberg, Donna Kidd, Rick Lothrop, Bud French, Andrew Ward, Tom Newcombe, Elaine Giacomo

Rick Church came before the Board to discuss the grant application being completed by the Nelson Conservation Commission and the Harris Center in anticipation of a land acquisition intended to become a "Town Forest" recreation area. Rick noted that there are many hurdles to overcome with the application process as well as the negotiations to complete the land purchase. Rick will return on December 31<sup>st</sup> with the final details for Board approval.

Lighting at the rear of the library was discussed next. Village neighbors had been encouraged to attend and offer their ideas. The suggestion of motion lights met with disapproval from all neighbors. David had suggested a remote control to operate the lights when someone is using the meeting room. It would be presented along with the key when the meeting room is to be used and when finished both the key and the remote would be returned via the drop box at the library. This suggestion was met with favor and the Board will arrange for this lighting solution to move forward.

Val VanMeier suggested changing the path to go between the Town Hall and Old Brick Schoolhouse and eliminating the path alongside the library. The Board will consider this idea further but did not agree at this time to remove the lights from the library (road side).

Rick Lothrop was not on the agenda but requested permission to present to the Board. The Board agreed and Rick outlined a Warrant article geared toward the purchase of Forest Fire Fighting Gear. This would involve a grant requiring matching funds by the Town.

Dick Fraser, realtor for the Gilsum gravel bank property being considered for purchase, presented an overview of the property along with a review of the deed, current documentation, and history of the property. The land offering is comprised of 3 lots with 2 noted as having very little value. No excavation appraisal has been performed and no feasibility plan has been completed. The Grandfathered status has been maintained but there is no indication of the scope of the original property plan. Discussion included reclamation of depleted area, Alteration of Terrain requirements, DES fees, and design for containment of storm water per DES permitting. A consultation with Ridge Mouck of DES was recommended. A consultant will be required to design a site plan for DES permitting. There are several companies providing this service with various fee structures. All agreed that permitting for the majority of the resource area should be done all at once. Research will continue on every aspect of this possible land purchase.

Plan drawings have arrived on the Bailey Brook Bridge repair project. Mike Tarr will continue to work on this project.

Tom Newcombe and Elaine Giacomo came before the Board to discuss a separation of Cemetery Board Members and Trustees of Trust Funds for the ballot at the annual election. The NH Municipal Association recommends this separation to avoid a potential conflict of interest in the expenditure of cemetery trust funds.

There was some discussion regarding potential additional candidates but all agreed that research should be done to find any town vote requiring 5 cemetery Board members rather than 3 as noted by RSA.

David made a motion to separate the Trustees of Trust Funds and the Cemetery Board members on the official election ballot as of 2015.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

Dean Huber presented two lighting options for the Board to consider for the exterior lighting at the safety building. After reviewing both options Maury made a motion to modify the replacement light from LED to a quartz fixture.

David seconded the motion.

The motion then carried by a vote of 3-0.

The Board asked Dean to provide an estimate for installing a remote device for operating the lights at the rear of the library as was discussed earlier in the meeting. The cost will depend on where the wiring needs to be located. The initial estimate is expected to be \$275.00 + or -.

Bud French came before the Board with Fire Department updates, purchase requests, and warrant article information.

He reported that the extractor and drying racks have been purchased and invoices are expected very soon.

Susan made a motion to approve a Purchase Request from the Fire Department for the purchase of one laptop computer and one desktop computer. Total cost \$2150.00

Maury seconded the motion.

The motion then carried by a vote of 3-0. PR # 1412171

Maury made a motion to approve a Purchase Request from the Fire Department for the purchase of a chain saw and other assorted emergency tools. Total cost not to exceed \$6500.00.

Susan seconded the motion.

The motion then carried by a vote of 3-0. PR # 1412172

Bud presented the following warrant articles for inclusion on the 2015 Town Warrant.

\$25,000 to Fire Equipment Capital Reserve

\$1500.00 for Emergency alarm Pull Stations

\$10,000 for an EKG unit

\$7500.00 for 2 new dry hydrants and 1 replacement

Bud then review the condition of the currently owned tanker. The unit is aged, has some deterioration from rust and many parts are no longer available for complete low cost repair.

Several options were discussed including refurbish the truck at approximately \$100,000, buy a newer used tanker for approximately \$150,000, or buy a new custom (sized to fit existing station) tanker for \$375,000.

Another consideration centered on the size of new Fire Equipment. In most cases the trucks are much higher than older equipment and the Fire Stations do not easily accommodate these new trucks.

Bud will research and seek bids for raising the height of the Granite Lake Fire Station or fully replacing the building to meet today's standards.

David made a motion to approve the meeting minutes for December 3, 2014.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the Purchase Request for a new sonic wall to protect the Town office computers. Total cost \$650.00

Maury seconded the motion.

The motion then carried by a vote of 3-0. PR # 1412173

David made a motion to approve the Purchase Request for a refurbished computer to replace the old unit presently being used by the treasurer. Total cost \$900.00

Maury seconded the motion.

The motion then carried by a vote of 3-0. PR # 1412174

Maury made a motion to approve the Fire Alarm Test service agreement with BK systems for 2015.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve an intent to cut for the Harris Center.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the processing of an abatement/refund for parcel 006-025-000 due to title transfer errors and overpayment by the title company. Total amount \$491.00

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve a supplemental Tax Bill for parcel 005-020-001 in the amount of \$541.95.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to accept of the NH Emergency Management Performance Grant and to confirm agreement to comply with all terms and conditions as presented within the Grant Agreement. It is understood that the purpose of the grant is to update Nelson's Emergency Operations Plan. It is further understood that the amount of the grant is \$2450.00 in Federal share grant funds with the Town of Nelson expending a matching amount in kind. Approval was granted by voice vote at the Annual Town meeting to commit to an update of the Nelson Emergency Operations Plan.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

There was a brief discussion regarding the climate control issues with the new archives.

No action was taken.

Susan reported that the manifest was complete and moved acceptance as presented.

David seconded.

The motion then carried by a vote of 3-0.

At 7:50 PM

Maury made a motion to move into Non-Public session in accordance with RSA 91-A:3 II(a&c) Personnel

David seconded the motion.

The motion then carried by a roll call vote of 3-0. Susan – yes, Maury – yes, David – yes.

# Non-Public Session of Nelson Board of Selectmen December 17, 2014

Town of Nelson [Board of Selectmen, Planning Board, ZBA etc. (choose one)]

Personnel

RSA 91-A: 3 II (a)

## Minutes of Non-Public Session

Date: December 17, 2014

Present: David Upton Yes  
Maury Collins Yes  
Susan Hansel Yes

Motion to enter Non-Public Session made by Maury  
and Seconded by David.

### SPECIFIC EXEMPTION RELIED UPON AS FOUNDATION FOR THE NON-PUBLIC SESSION.

**RSA 91-A: 3 II (a)** – The dismissal, promotion or compensation of any public employee or the disciplining of such employee or the investigation of any charges against him unless The employee affected (1) has a right to a meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

**RSA 91-A: 3 II (b)** – The hiring of any person as a public employee.

**RSA 91-A: 3 II (c)** – Matters which, if discussed in public, would likely affect adversely the Reputation of any person, other than a member of the board itself, unless such person requests an open meeting.

**RSA 91-A: 3 II (d)** – Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.

**RSA 91-A: 3 II (e)** – Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the Town or any subdivision thereof, or against any member thereof because of his membership in such body, until the claim or litigation has been fully adjudicated or otherwise settled.

Roll call vote: Susan Hansel Yes  
Maury Collins Yes  
David Upton Yes

THE BOARD ENTERED NON-PUBLIC SESSION AT 7:51 PM

**OTHER PERSONS PRESENT DURING THE NON-PUBLIC SESSION**

Edie Drinkwater, Administrative Assistant

Town of Nelson

Minutes of Non-Public Session

**BRIEF DESCRIPTION OF THE SUBJECT MATTER DISCUSSED AND FINAL DECISIONS:**

Discussion of disciplinary action for actions of an employee.

David made a motion to seal the minutes.

Maury seconded the motion.

The motion then carried by a roll call vote of 3-0. Susan – Yes, Maury – Yes, David – Yes.

David made a motion to return to Public session

Maury seconded the motion.

The motion then carried by a roll call vote of 3-0. Susan – Yes, Maury – Yes, David – Yes.

**NOTE: RSA 91-A: 3 (III)** Minutes of proceedings in non-public session shall be kept and the Record of all actions shall be promptly made available for public inspection, except as provided in this Section. Minutes and decisions reached in non-public session shall be publicly disclosed within 72 hours Of the meeting, unless by recorded vote of 2/3 of the members present, it is determined that divulgence of the information would adversely affect the reputation of any person other than the member of the Board, or render the proposed action ineffective. In the event of such circumstances, information shall be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Shall the minutes be publicly disclosed? **No**

If No, the following motion is required:

**MOTION MADE BY** David, **SECONDED BY** Maury

**TO NOT PUBLICLY DISCLOSE THE MINUTES BECAUSE IT IS DETERMINED THAT DIVULGENCE OF THE INFORMATION LIKELY WOULD:**

Affect adversely the reputation of any person other than a member of the Board, or

Hinder an ongoing Police Investigation

Render the proposed action ineffective.

Cause harm to the Town through Possible litigation

**ROLL CALL VOTE** Maury - Yes

Susan - Yes

David - Yes

**MOTION TO CLOSE THE NON-PUBLIC SESSION**

**MADE BY** David **AND SECONDED BY** Maury

**ROLL CALL VOTE** Susan - Yes

Maury - Yes

David - Yes

The Board Reconvened the Public Session at 8:14 PM

Minutes recorded by: Edie Drinkwater

David gave a quick reminder of the January 12, 2015 meeting of the Town Buildings Committee at which time Solar energy solutions for the Town will be discussed.

With nothing further, Maury made a motion to adjourn.  
David seconded the motion.  
The motion then carried by a vote of 3-0.

Meeting adjourned at 8:18 PM

December 17, 2014

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David Upton, Chair

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Maury Collins

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Susan Hansel