

SELECTMEN'S MEETING

October 30, 2013

Executive Board Attending: David Upton, Susan Hansel, Maury Collins, Edie Drinkwater, Admin. Assist.

Others Attending: Dennis Dellagreca, Dean Huber, Rick Lothrop, John Wengler,

The meeting was opened by Chair David Upton at 2:05 PM.

Approval of Minutes:

David made a motion to approve the minutes for the October 16, 2013 Selectmen's meeting.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the posting of a Special Town Meeting on November 23, 2013 and the preceding Public Hearing on November 9. The purpose is to vote to make the Selectmen agents for the Fire Equipment Capital Reserve Fund.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David reported on the JLMC meeting and the inspection of the Safety Building with Ron O'Keefe. Recommendation upon inspection included relocating the emergency shut off for the Police furnace to a more accessible location, Exterior thresholds must be ADA compliant, Carbon Monoxide detectors must be installed, all offices need a first aid kit available, Dept. of labor required posters must be updated, trip hazards need to be attended, replacement of a handrail that has an improper design.

It was also recommended that a diesel exhaust extraction system be considered for the 2014 budget as well.

Susan reported on her meeting with the contractor from Keene Commercial Construction along with Bud French and Richard Pratt.

She noted that a Port-a-Potty was requested for the premises during the floor repair as the bathroom will not be available. Edie reported that it would be delivered on November 11, 2013.

Next, Dennis Dellagreca came before the Board to review the needs of the EMD.

1. Create a secure operating center
2. Donations of material (Birch Plywood) from David Johnson.
3. Work on next year's budget
4. Term of the EMD position – requested that a 3 year term or appointment be considered.
5. Dennis will present a proposed 2014 budget on November 13, 2013.

David gave a brief report of his participation at a Transportation Forum sponsored by South West Regional Planning.

Dean Huber reviewed his electrical work on the lighting at the rear and North side of the Library. David reported that at least 2 lights should be installed on the North side to safely light a pathway from the rear to the front of the building. This came as a recommendation from Ron O'Keefe (Risk Manager for the Town's Property/Liability carrier)

Rick Lothrop informed the board that a No Heat alarm alerts mutual Aid of the condition and they then inform the Fire Chief. This eliminates the need to install a "Night Watchman" warning light.

After a brief discussion, David made a motion to approve the draft contract presented by Architect Paul Hemmerich.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

The board agreed that at least three RFPs for construction manager should be sent out. The Town Buildings committee will finalize the RFP.

Susan reported that the manifest was complete and moved its approval as presented.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

Items for next week's agenda were discussed including budget presentations from Bud French and Richard Pratt, Vote on speed limits for Mill Pond and West Shore Road as well as Apple Hill and Lead Mine Roads.

With nothing further, Maury made a motion to adjourn.

David seconded the motion.

The motion then carried by a vote of 3-0.

Meeting adjourned 4:27 PM

October 30, 2013

David Upton, Chair

Maury Collins

Susan Hansel