

SELECTMEN'S MEETING

October 22, 2012

Executive Board Attending: David Upton, Susan Hansel, Maury Collins, Edie Drinkwater, Admin. Assist.

Others Attending: Rich Popovic, Eric Sandberg

Chair David Upton opened the meeting at 5:02 PM.

The main agenda included budget planning for the Zoning Board of Adjustment and the Planning Board.

Bud French was not available to review a budget for the Conservation Commission.

Rich Popovic was to first to meet with the Board. After a brief discussion it was agreed that most items in the budget will be held the same as last year with one exception. (Legal) There are a few cases expected to come before the ZBA that may require legal consultation and perhaps representation. With that in mind, it was suggested that \$5000.00 be added for legal needs.

Rich and the Board agreed that this would be a reasonable budget.

Next, Eric Sandberg presented before the Board to discuss the Planning Board budget. Other than a small increase for postage needs the budget should remain very close to last years' figures.

In other business:

David made a motion to approve the minutes of the October 15th meeting of the Board of Selectmen.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

Discussion turned to the cost of office research for various requests for information. Often this requires pouring through old records and documents to find the exact information requested. This process is very time consuming for the Administrative Assistant as well as the support staff from the Municipal records Committee.

Maury made a motion to increase the hourly rate for research to \$35.00 per hour.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

Note: The price for copies will remain at 25 cents per surface.

The next topic of discussion concerned rules for maintaining order during meetings of the Selectmen.

Several suggestions had been made during conversations with the LGC attorneys.
Many of these were selected to become part of an approved policy for the Selectmen.
All members of the Board read through the rules.
David then made a motion to approve the Rules of Order for the Selectmen's meetings.
Maury seconded the motion.
The motion then carried by a vote of 3-0.

Next, the Selectmen reviewed their written response to a request for information from Maureen Lord. Her request had arrived by email.
David made a motion to approve the letter of response to Maureen Lord.
Susan seconded the motion.
The motion then carried by a vote of 3-0.

With no further business for the evening, Maury made a motion to adjourn.
Susan seconded the motion.
The motion then carried by a vote of 3-0.
Meeting adjourned at 6:58 PM

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David Upton, Chair

Maury Collins

Susan Hansel