

SELECTMEN'S MEETING

January 15, 2014

Executive Board Attending: David Upton, Susan Hansel, Maury Collins, Edie Drinkwater, Admin. Assist.

Others Attending: John Shea, Julia Lennon

The meeting was opened by Chair David Upton at 2:04 PM.

The first item was the review of a building permit application from James Bowen. The project is for a 10' x 12' deck to be attached to his existing building. This is a non-conforming lot due to acreage size under 2 acres.

After a full checklist review of all criteria it was the Board's opinion that this would not increase the non-conformity status of the property. David made a motion to approve the Building permit as requested.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

The Board had a brief discussion regarding financing options for the Town Hall and Library projects. John Shea will be asked to research both bonds and notes from local banks.

The Board reviewed the draft of the Selectmen's report to be entered into the Town Report. With everyone in agreement with the content, David made a motion to approve the report subject to spelling and general grammar corrections.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

There was a discussion regarding the tardiness of some department heads in turning in budgetary paperwork and documentation of purchases.

David made a motion to create and deliver a memo to all department heads outlining the policy and procedure established by the Board for timely reporting of purchases and orders committed. Maury seconded the motion.

The motion then carried by a vote of 3-0.

John Shea stopped to review some bond information he had received and informed the Board that the information will also be forwarded to the Town Office electronically.

There was a brief discussion regarding a warrant article to create an Emergency Fund naming the Selectmen as agents. Work will continue on this item.

The Board reviewed salaries and discussed cost of living/merit raises.

With the Board in agreement, David made a motion to approve the following:

Town Clerk/Tax Collector Salary \$24960.00, Town Sexton \$18.00 per hour, Road Agent \$23.50 per hour, Assistant Road Agent \$19.00 per hour, Administrative Assistant \$23.00 per hour, Police Chief \$21.00 per hour, Officers \$19.00 per hour.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

Susan reported that the manifest was complete and moved its approval as presented.

David seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the Hazardous Waste contract with the City of Keene in the amount of \$934.00.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the agreement with the City of Keene for ambulance service.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the minutes of the Non-Public meeting of the Selectmen for January 8, 2014.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the minutes of the Public meeting of the Selectmen for January 8, 2014.

Susan seconded the motion.

The motion then carried by a vote of 3-0.

David made a motion to approve the minutes of the "Bid Opening" meeting of the Selectmen on January 9, 2014.

Maury seconded the motion.

The motion then carried by a vote of 3-0.

With nothing further, Susan made a motion to adjourn.

David seconded the motion.

The motion then carried by a vote of 3-0.

Meeting adjourned at 5:35 PM.

January 15, 2014

David Upton, Chair

Maury Collins

Susan Hansel